



Rizzetta & Company

# Greyhawk Landing Community Development District

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**Board of Supervisors' Meeting  
August 25, 2022**

**District Office:  
9530 Marketplace Road, Suite 206  
Fort Myers, Florida 33912  
239.936.0913**

[www.greyhawkcdd.org](http://www.greyhawkcdd.org)

**GREYHAWK LANDING  
COMMUNITY DEVELOPMENT DISTRICT**

Greyhawk Landing Clubhouse, 12350 Mulberry Avenue, Bradenton, Florida 34212

|                             |  |  |
|-----------------------------|--|--|
| <b>Board of Supervisors</b> | Jim Hengel<br>Mark Bush<br>Cheri Ady<br>Scott Jacuk<br>Gregory Perra | Chairman<br>Vice Chairman<br>Assistant Secretary<br>Assistant Secretary<br>Assistant Secretary |
| <b>District Manager</b>     | Belinda Blandon  | Rizzetta & Company, Inc.   |
| <b>District Counsel</b>     | Andrew Cohen   | Persson, Cohen, Mooney,<br>Fernandez & Jackson, P.A.   |
| <b>District Engineer</b>    | Rick Schappacher   | Schappacher Engineering, LLC   |

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT**  
District Office · Ft. Myers, Florida · (239) 936-0913  
Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614  
[www.greyhawkcdd.org](http://www.greyhawkcdd.org)

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August 17, 2022

**Board of Supervisors  
Greyhawk Landing  
Community Development District**

**AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Greyhawk Landing Community Development District will be held on **Thursday, August 25, 2022 at 5:30 p.m.** at the Greyhawk Landing Clubhouse, located at 12350 Mulberry Avenue, Bradenton, Florida 34212. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
- 2. AUDIENCE COMMENTS**
- 3. CONTINUED BUSINESS ITEMS**
  - A. Consideration of Tree Trimming Proposals..... Tab 1
- 4. BUSINESS ITEMS**
  - A. Public Hearing to Consider the Adoption of the Fiscal Year 2022/2023 Budget
    1. Presentation of the Proposed Final Budget for Fiscal Year 2022/2023 ..... Tab 2
    2. Consideration of Resolution 2022-03, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2022/2023 ..... Tab 3
  - B. Public Hearing to Consider the Imposition of Maintenance and Operation Special Assessments, Adoption of an Assessment Roll, and the Levy, Collection and Enforcement of the Same
    1. Consideration of Resolution 2022-04, Making a Determination of Benefit; Imposing Special Assessments; Providing for the Collection and Enforcement of Special Assessments; Certifying an Assessment Roll ..... Tab 4
  - C. Consideration of Addendum to Contract for Professional District Services..... Tab 5
  - D. Consideration of Addendum to Contract for Professional Amenity Services..... Tab 6
  - E. Consideration of Resolution 2022-05, Designating Dates, Time and Location for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 ..... Tab 7
  - F. Review and Discussion of Proposed Standard Operating Procedures Related to RFID Distribution
- 5. STAFF REPORTS & UPDATES**
  - A. Aquatic Maintenance
    1. Consideration of Proposal for Invasive Vegetation Removal (Ponds 37, 38, and 39)..... Tab 8
  - B. Landscape Maintenance
  - C. Field Manager ..... Tab 9
    1. Consideration of Pools by Lowell Contract Increase ..... Tab 10

- D. District Engineer
  - 1. Consideration of Bid Tabulation for Header Curb Repairs... Tab 11
  - 2. Report Related to 319 Blackbird Court..... Tab 12
  - 3. Report Related to Pond 23 Water Level..... Tab 13
- E. District Counsel
- F. District Manager ..... Tab 14
  - 1. Presentation of Action Item List..... Tab 15
  - 2. Review of Monthly Financial Statements..... Tab 16
- 6. BUSINESS ADMINISTRATION**
- A. Consideration of the Minutes of the Board of Supervisors’ Meeting held on July 28, 2022..... Tab 17
- B. Consideration of the Operations and Maintenance Expenditures for the Months of May and July 2022..... Tab 18
- C. Ratification of Special Assessment Revenue Bonds, Series 2021 Requisitions #15 & #16..... Tab 19
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact us at (239) 936-0913.

Respectfully,  
*Belinda Blandon*  
Belinda Blandon  
District Manager

cc: Andrew Cohen: Persson, Cohen & Mooney, P.A.

# Tab 1



Olive Branch Enterprises of FL, Inc.  
 2904 45th Street East  
 Bradenton, FL 34208 US  
 941-748-5030  
 general@olivebranchtreecare.com  
 http://www.olivebranchtreecare.com

"...for your tree's every need."

## Estimate

### ADDRESS

Greyhawk Landings CDD C/o  
 Rizztta & Company  
 3434 Colwell Avenue, Suite  
 200  
 Tampa,, FL. 33614

ESTIMATE # 6443

DATE 07/21/2022

| ACTIVITY  | QTY | RATE     | AMOUNT   |
|---|-----|----------|----------|
| <b>Tree Trimming</b><br>Brambling Court<br>Oak trees around the pond area<br>- raise the canopies<br>- thin out the sucker growth<br>- remove the deadwood greater than 2"<br>- remove any cross branches                           | 1   | 2,500.00 | 2,500.00 |
| <b>Tree Trimming</b><br>Cara Cara Loop<br>- directionally pruning oaks off home owners property<br>and raising canopy   | 1   | 3,200.00 | 3,200.00 |
| <b>Tree Trimming</b><br>Blackbird Court<br>- raise the canopies<br>- remove the deadwood greater than 2"<br>- will be pruned to ensure that they are not growing into<br>wall and homeowners property                               | 1   | 3,500.00 | 3,500.00 |
| <b>Tree Trimming</b><br>Petrel nature trail<br>- directionally pruning oaks growing into palm trees<br>- raising canopy over sidewalk<br>- removing one leaning cabbage palm along trail  | 1   | 3,200.00 | 3,200.00 |
| <b>Tree Trimming</b><br>This work is located behind 12605 Golden Rod<br><br>1 Live Oak tree, located in the backyard over the pool<br>cage<br>- remove the large leads overhanging the pool cage<br>- remove any hazardous branches | 1   | 2,200.00 | 2,200.00 |
| <b>Custom Service</b><br>Registration for Vendor setup  | 1   | 80.00    | 80.00    |

Thank you for the opportunity to serve you!! Please call with any questions!! 941-748-5030

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TOTAL

**\$14,680.00**

Accepted By

Accepted Date



**Proposal For**

**Greyhawk Landing CDD**

Greyhawk Landing  
 700 Greyhawk Blvd  
 Bradenton, FL 34212

main: 941-747-0647  
 mobile: 941-228-6084

[astfieldmgr@greyhawkcdd.org](mailto:astfieldmgr@greyhawkcdd.org), [FieldMgr@GreyhawkCDD.org](mailto:FieldMgr@GreyhawkCDD.org)

**Location**

12350 Mulberry Ave  
 Bradenton, FL 34212

**Terms**

Due Upon Receipt

| ITEM DESCRIPTION   | QUANTITY | AMOUNT       |
|--|----------|--------------|
| <p><b>1) Tree Trimming - Assorted Trees</b><br/>           1212 Brambling: Trees are located across the street new pond</p> <p>* Provide 14' of ground clearance<br/>           * Prune interior and remove larger deadwood</p>  | 6        | \$ 1,350.00  |
| <p><b>2) Tree Trimming - Assorted Trees</b><br/>           Petril Nature Trail:</p> <p>* Removing leaning Sabal Palm<br/>           * Lift and reduce canopies on larger Oak trees over homeowners property<br/>           * Priced for one days worth of work - includes 5 1/2 hrs of working time with a 4 man crew and all necessary equipment.</p>   | 1        | \$ 3,400.00  |
| <p><b>3) Tree Trimming - Assorted Trees</b><br/>           Blackburn Ct: Border wall</p> <p>INCLUDES<br/>           * (47) Live Oaks<br/>           * (2) Live Oaks near berm<br/>           * (2-3) Oaks near pond</p> <p>* Provide 12' of ground clearance<br/>           * Prune interior and remove larger deadwood<br/>           * Reduce limbs growing far out over homeowners property</p> | 53       | \$ 11,925.00 |
| <p><b>4) Tree Trimming - Assorted Trees</b><br/>           12638 Cara Cara Loop:</p> <p>INCLUDES (20-25) Oak trees behind homes</p>  | 1        | \$ 3,500.00  |



- \* Provide 12-14' of ground clearance
- \* Reduce limbs growing far out over homeowners property

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|                               |   |             |
|-------------------------------|---|-------------|
| 5) Tree Trimming - Laurel Oak | 1 | \$ 1,650.00 |
| 12605 Goldenrod:              |   |             |

Backyard:

- \* Reduce back to grass line or as close as possible. Ok to leave stubbed branches at preserve edge
- \* Remove lower 20" and 14" branches

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*All work will be completed in accordance with these plans unless subsequent changes are agreed upon in writing. All pruning will be done according to ANSI 300 Pruning Standards. Balances not paid by the due date are subject to late fees. We accept cash, check, credit card (3% fee applied), or ACH payments (1% fee with cap of \$10 applied).*

|              |                     |
|--------------|---------------------|
| <b>TOTAL</b> | <b>\$ 21,825.00</b> |
|--------------|---------------------|

Signature

x

Date:

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Please sign here to accept the terms and conditions



## TERMS AND CONDITIONS

It is agreed by and between TERRY'S TREE SERVICE OF SW FL LLC and the authorizing party (customer and/or customer's agent) that the following provisions are made as part of this contract:

**INSURANCE BY CONTRACTOR:** TERRY'S TREE SERVICE OF SW FL LLC warrants that it is insured for liability resulting from injury to person(s) or property and that all employees are covered by Workers' Compensation as required by law. Certificates of coverage are available upon request.

**CANCELLATION FEE:** TERRY'S TREE SERVICE OF SW FL LLC kindly requests that the authorizing party provides at least 24 hours advance notice of any full or partial work cancellation. If a crew has been dispatched to the job site, the customer will be assessed a mobilization fee of \$300.00 for incurred expenses.

**COMPLETION OF CONTRACT:** TERRY'S TREE SERVICE OF SW FL LLC agrees to do its best to meet any agreed upon performance dates but shall not be liable for damages or otherwise delays because of inclement weather, labor, or any other cause beyond its control; nor shall the customer be relieved of completion for delays.

**TREE OWNERSHIP:** The authorizing party warrants that all trees listed are located on the customer's property, and, if not, that the authorizing party has received full permission from the owner to allow TERRY'S TREE SERVICE OF SW FL LLC to perform specified work. Should any tree be mistakenly identified as to the ownership, the customer agrees to indemnify TERRY'S TREE SERVICE OF SW FL LLC, for any damages or costs incurred from the result thereof.

**SAFETY:** TERRY'S TREE SERVICE OF SW FL LLC warrants that all arboricultural operations will follow the latest version of the ANSI Z133.1 industry safety standards. The authorizing party agrees to not enter the work area during arboricultural operations unless authorized by the crew leader on site.

**STUMP REMOVAL:** Unless specified in this proposal, stump removal is not included in the price quoted. Grindings from stump removal are not hauled away unless specified in this proposal. Surface and subsurface roots beyond the stump are not removed unless specified in this proposal.

**BEE REMOVAL/ADDITIONAL TRIP CHARGE:** The crew will stop work if bees are involved in the work area. At this time, the customer will be informed and given the following options. Option 1, to handle the bee removal on their end and inform us when the bees are gone, at which point we will come back out to complete the proposed work for an additional trip charge of \$150 and for each additional visit after.

Option 2, TERRY'S TREE SERVICE OF SW FL LLC can take care of this in house on behalf of the client, for an additional cost of \$500 or \$450/hour if the subcontracted company requires our assistance and/or our equipment to remove the bees.

**CONCEALED CONTINGENCIES:** Any additional work or equipment required to complete the work, caused by the authorizing party's failure to make known or caused by previously unknown foreign material in the trunk, the branches, underground or any other condition not apparent in estimating the work specified, shall be paid for by the customer on a time and material basis.

**LAWN REPAIR:** TERRY'S TREE SERVICE OF SW FL LLC will attempt to minimize all disturbances to the customer's lawn. Lawn repairs are NOT included in the contract price, unless otherwise noted on this proposal.

**STUMP REMOVAL/PLANTING/ROOT PRUNING DISCLAIMER:** TERRY'S TREE SERVICE OF SW FL LLC is not LIABLE for any damage done to underground utilities/lighting/irrigation/water/cable or anything else that may be underground around the stump grinding area. We take every precaution to ensure no damage will be done, however once our machines go underground it is impossible for us to see and know what lies beneath. Our goal is to make this process as smooth and safe as possible for our clients and in no way intend to damage underground utilities. We have secured a utility locate through Sunshine 811 for the area surrounding your stump, planting or root pruning to better assist us. The utility locate is simply used as a guideline and does not guarantee that no damage will occur.

**CLEAN-UP:** Clean-up shall include removing wood, brush, clippings, and raking of the entire area affected by the specified work, unless noted otherwise on this proposal.

**TERMS OF PAYMENT:** Unless otherwise noted in this proposal, the customer agrees to pay the invoice in full at the completion of the work unless prior arrangements have been made. We accept payment in the form of cash, check, credit cards (includes a 3% fee) and ACH payments (includes a 1% fee up to \$10 cap). Failure to remit full payment within the payment term will result in a finance charge of 15% per month.

**RETURN CHECK FEE:** There will be a \$45.00 fee charged for all checks returned to our office due to non-sufficient funds.

By signing the proposal, TERRY'S TREE SERVICE OF SW FL LLC is NOT LIABLE for any damages done to underground utilities/lighting/irrigation/water/cable or anything else that may be underground around the stump grinding, root pruning or planting area AND you agree/acknowledge all the other terms and conditions.

Thank you for making TERRY'S TREE SERVICE OF SW FL LLC your tree care specialist of choice!

# Tab 2



Rizzetta & Company

**Greyhawk Landing  
Community Development District**

[www.greyhawkcdd.org](http://www.greyhawkcdd.org)

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**Approved Proposed Budget  
for  
Fiscal Year 2022/2023**

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Rizzetta & Company

**Proposed Budget**  
**GreyHawk Landing Community Development District**  
**General Fund**  
**Fiscal Year 2022/2023**

|    | Chart of Accounts Classification                 | Actual YTD through 06/30/22 | Projected Annual Totals 2021/2022 | Annual Budget for 2021/2022 | Projected Budget variance for 2021/2022 | Budget for 2022/2023 | Budget Increase (Decrease) vs 2021/2022 | Comments  |
|----|--|-----------------------------|-----------------------------------|-----------------------------|---|----------------------|---|---|
| 1  |  |                             |                                   |                             |   |                      |   |   |
| 2  | <b>REVENUES</b>                                  |                             |                                   |                             |   |                      |   |   |
| 3  |  |                             |                                   |                             |   |                      |   |   |
| 4  | Interest Earnings                                |                             |                                   |                             |   |                      |   |   |
| 5  | Interest Earnings                                | \$ 242                      | \$ 323                            | \$ -                        | \$ 323                                  | \$ -                 | \$ -                                    |   |
| 6  | Special Assessments                              |                             |                                   |                             |   |                      |   |   |
| 7  | Tax Roll   | \$ 1,595,929                | \$ 1,595,929                      | \$ 1,580,514                | \$ 15,415                               | \$ 1,846,489         | \$ 265,975                              |   |
| 8  | Other Miscellaneous Revenues                     |                             |                                   |                             |   |                      |   |   |
| 9  | Miscellaneous Revenues                           | \$ 10,355                   | \$ 13,807                         | \$ -                        | \$ 13,807                               | \$ -                 | \$ -                                    |   |
| 10 | Insurance Proceeds                               | \$ 10,010                   | \$ 3,750                          | \$ -                        | \$ -                                    | \$ -                 | \$ -                                    |   |
| 11 | <b>TOTAL REVENUES</b>                            | <b>\$ 1,616,536</b>         | <b>\$ 1,613,808</b>               | <b>\$ 1,580,514</b>         | <b>\$ 29,544</b>                        | <b>\$ 1,846,489</b>  | <b>\$ 265,975</b>                       |   |
| 12 |  |                             |                                   |                             |   |                      |   |   |
| 13 | Balance Forward from Prior Year                  | \$ -                        | \$ -                              | \$ -                        | \$ -                                    | \$ -                 | \$ -                                    |   |
| 14 |  |                             |                                   |                             |   |                      |   |   |
| 15 | <b>TOTAL REVENUES AND BALANCE FORWARD</b>        | <b>\$ 1,616,536</b>         | <b>\$ 1,613,808</b>               | <b>\$ 1,580,514</b>         | <b>\$ 29,544</b>                        | <b>\$ 1,846,489</b>  | <b>\$ 265,975</b>                       |   |
| 16 |  |                             |                                   |                             |   |                      |   |   |
| 17 |  |                             |                                   |                             |   |                      |   |   |
| 18 | <b>EXPENDITURES - ADMINISTRATIVE</b>             |                             |                                   |                             |   |                      |   |   |
| 19 |  |                             |                                   |                             |   |                      |   |   |
| 20 | Legislative                                      |                             |                                   |                             |   |                      |   |   |
| 21 | Supervisor Fees                                  | \$ 6,000                    | \$ 7,200                          | \$ 7,200                    | \$ -                                    | \$ 7,200             | \$ -                                    | 3 paid Supervisors x 12 meetings                            |
| 22 | Financial & Administrative                       |                             |                                   |                             |   |                      |   |   |
| 23 | Administrative Services                          | \$ 3,375                    | \$ 4,500                          | \$ 4,500                    | \$ -                                    | \$ 4,680             | \$ 180                                  |   |
| 24 | District Management                              | \$ 16,875                   | \$ 22,500                         | \$ 22,500                   | \$ -                                    | \$ 23,400            | \$ 900                                  |   |
| 25 | District Engineer                                | \$ 67,614                   | \$ 90,152                         | \$ 35,000                   | \$ (55,152)                             | \$ 50,000            | \$ 15,000                               | To discuss with DE  |
| 26 | Disclosure Report                                | \$ 1,000                    | \$ 1,000                          | \$ 1,000                    | \$ -                                    | \$ 1,000             | \$ -                                    | Only the 2013 Bonds require continuing disclosure.          |
| 27 | Trustees Fees                                    | \$ 2,321                    | \$ 2,321                          | \$ 7,000                    | \$ 4,679                                | \$ 11,530            | \$ 4,530                                | S2013 \$ 2,963.13+ S2021 REF \$ 4,148.38, S2021 \$ 4,148.38 |
| 28 | Assessment Roll                                  | \$ 5,000                    | \$ 5,000                          | \$ 5,000                    | \$ -                                    | \$ 5,200             | \$ 200                                  |   |
| 29 | Financial & Revenue Collections                  | \$ 3,003                    | \$ 4,000                          | \$ 4,000                    | \$ -                                    | \$ 4,160             | \$ 160                                  |   |
| 30 | Accounting Services                              | \$ 14,247                   | \$ 19,000                         | \$ 19,000                   | \$ -                                    | \$ 19,760            | \$ 760                                  |   |
| 31 | Auditing Services                                | \$ 3,425                    | \$ 3,425                          | \$ 3,425                    | \$ -                                    | \$ 3,425             | \$ -                                    | As per agreement with BTEGF                                 |
| 32 | Arbitrage Rebate Calculation                     | \$ 2,000                    | \$ 1,000                          | \$ 1,000                    | \$ -                                    | \$ 1,000             | \$ -                                    |   |
| 33 | Miscellaneous Mailings                           | \$ -                        | \$ -                              | \$ 100                      | \$ 100                                  | \$ 400               | \$ 300                                  |   |
| 34 | Public Officials Liability Insurance             | \$ 3,108                    | \$ 3,108                          | \$ 3,256                    | \$ 148                                  | \$ 3,730             | \$ 474                                  | Estimate from insurance company                             |
| 35 | Legal Advertising                                | \$ 509                      | \$ 2,200                          | \$ 2,300                    | \$ 100                                  | \$ 2,300             | \$ -                                    |   |
| 36 | Square Account Fees                              | \$ 161                      | \$ 215                            | \$ -                        | \$ (215)                                | \$ -                 | \$ -                                    |   |
| 37 | Dues, Licenses & Fees                            | \$ 175                      | \$ 175                            | \$ 175                      | \$ -                                    | \$ 175               | \$ -                                    | DEO Fee   |
| 38 | Miscellaneous Fees                               | \$ 100                      | \$ 133                            | \$ 500                      | \$ 367                                  | \$ 300               | \$ (200)                                |   |
| 39 | Website Hosting, Maintenance, Backup (and Email) | \$ 3,383                    | \$ 3,998                          | \$ 4,000                    | \$ 2                                    | \$ 3,998             | \$ (3)                                  | ADA Website and Email                                       |
| 40 | Legal Counsel                                    |                             |                                   |                             |   |                      |   |   |
| 41 | District Counsel                                 | \$ 29,011                   | \$ 38,681                         | \$ 35,000                   | \$ (3,681)                              | \$ 41,000            | \$ 6,000                                |   |
| 42 |  |                             |                                   |                             |   |                      |   |   |
| 43 | <b>Administrative Subtotal</b>                   | <b>\$ 161,307</b>           | <b>\$ 208,608</b>                 | <b>\$ 154,956</b>           | <b>\$ (53,652)</b>                      | <b>\$ 183,257</b>    | <b>\$ 28,301</b>                        |   |
| 44 |  |                             |                                   |                             |   |                      |   |   |
| 45 | <b>EXPENDITURES - FIELD OPERATIONS</b>           |                             |                                   |                             |   |                      |   |   |
| 46 |  |                             |                                   |                             |   |                      |   |   |
| 47 | Security Operations                              |                             |                                   |                             |   |                      |   |   |
| 48 | Security Services and Patrols                    | \$ 213,208                  | \$ 284,277                        | \$ 284,000                  | \$ (277)                                | \$ 419,662           | \$ 135,662                              | Proposed pricing plus vehicle and helius software           |
| 49 | Guard & Gate Facility Maintenance                | \$ 8,190                    | \$ 10,920                         | \$ 1,000                    | \$ (9,920)                              | \$ 5,700             | \$ 4,700                                | Vehicular and pedestrian gate repairs                       |
| 50 | Guardhouse Maintenance                           | \$ -                        | \$ -                              | \$ 3,500                    | \$ 3,500                                | \$ -                 | \$ (3,500)                              | Consolidated with line 48                                   |
| 51 | Heat A/C System Maintenance                      | \$ -                        | \$ -                              | \$ 500                      | \$ 500                                  | \$ 500               | \$ -                                    |   |
| 52 | Miscellaneous Operating Supplies                 | \$ -                        | \$ -                              | \$ 500                      | \$ 500                                  | \$ 500               | \$ -                                    |   |
| 53 | Security Camera Maintenance                      | \$ 2,763                    | \$ 3,684                          | \$ 2,500                    | \$ (1,184)                              | \$ 3,300             | \$ 800                                  |   |
| 54 | Security Monitoring Services                     | \$ 5,204                    | \$ 6,939                          | \$ 4,900                    | \$ (2,039)                              | \$ 6,412             | \$ 1,512                                | Monthly monitoring plus repairs                             |
| 55 | Electric Utility Services                        |                             |                                   |                             |   |                      |   |   |
| 56 | Utility - Recreation Facilities                  | \$ 28,958                   | \$ 38,611                         | \$ 44,000                   | \$ 5,389                                | \$ 40,000            | \$ (4,000)                              |   |
| 57 | Utility Services                                 | \$ 25,332                   | \$ 33,776                         | \$ 24,000                   | \$ (9,776)                              | \$ 37,000            | \$ 13,000                               |   |
| 58 | Street Lights                                    | \$ 5,531                    | \$ 7,375                          | \$ 9,000                    | \$ 1,625                                | \$ 8,000             | \$ (1,000)                              |   |
| 59 | Gas Utility Services                             |                             |                                   |                             |   |                      |   |   |
| 60 | Utility Services                                 | \$ 151                      | \$ 201                            | \$ 200                      | \$ (1)                                  | \$ 220               | \$ 20                                   |   |
| 61 | Garbage/Solid Waste Control Services             |                             |                                   |                             |   |                      |   |   |
| 62 | Garbage - Recreation Facility                    | \$ 5,692                    | \$ 7,589                          | \$ 8,500                    | \$ 911                                  | \$ 8,000             | \$ (500)                                |   |
| 63 | Water-Sewer Combination Services                 |                             |                                   |                             |   |                      |   |   |
| 64 | Utility Services                                 | \$ 9,517                    | \$ 13,000                         | \$ 13,000                   | \$ -                                    | \$ 13,000            | \$ -                                    |   |
| 65 | Stormwater Control                               |                             |                                   |                             |   |                      |   |   |
| 66 | Aquatic Maintenance                              | \$ 32,002                   | \$ 42,669                         | \$ 54,984                   | \$ 12,315                               | \$ 46,440            | \$ (8,544)                              | New agreement with Crosscreek                               |
| 67 | Wetland Monitoring & Maintenance                 | \$ 13,635                   | \$ 18,180                         | \$ 15,000                   | \$ (3,180)                              | \$ 22,685            | \$ 7,685                                | New agreement with Crosscreek plus Earth Balance Contract   |
| 68 | Lake/Pond Bank Maintenance                       | \$ 535                      | \$ 713                            | \$ 7,000                    | \$ 6,287                                | \$ 7,000             | \$ -                                    |   |
| 69 | Midge Fly Treatments                             | \$ 189                      | \$ 252                            | \$ 17,500                   | \$ 17,248                               | \$ 17,500            | \$ -                                    |   |
| 70 | Fountain Service Repairs & Maintenance           | \$ 5,407                    | \$ 7,209                          | \$ 2,000                    | \$ (5,209)                              | \$ 3,000             | \$ 1,000                                |   |
| 71 | Miscellaneous Expense                            | \$ -                        | \$ -                              | \$ 500                      | \$ 500                                  | \$ 500               | \$ -                                    |   |
| 72 | Aquatic Plant Replacement                        | \$ 3,813                    | \$ 5,084                          | \$ 3,000                    | \$ (2,084)                              | \$ 3,000             | \$ -                                    |   |
| 73 | Stormwater System Maintenance                    | \$ 3,150                    | \$ 4,200                          | \$ 1,000                    | \$ (3,200)                              | \$ 4,000             | \$ 3,000                                |   |
| 74 | Maintenance of Invasive Areas                    | \$ -                        | \$ -                              | \$ 8,000                    | \$ 8,000                                | \$ 25,500            | \$ 17,500                               |   |
| 75 | Invasive Removal                                 | \$ -                        | \$ -                              | \$ 17,500                   | \$ 17,500                               | \$ -                 | \$ (17,500)                             | Combined with 73  |
| 76 | Other Physical Environment                       |                             |                                   |                             |   |                      |   |   |
| 77 | Employee - Salaries                              | \$ 115,102                  | \$ 153,469                        | \$ 125,052                  | \$ (28,417)                             | \$ 194,096           | \$ 69,044                               |   |
| 78 | Employee - P/R Taxes                             | \$ 836                      | \$ 1,115                          | \$ 9,682                    | \$ 8,567                                | \$ -                 | \$ (9,682)                              | Consolidated with line # 76                                 |



Proposed Budget  
 GreyHawk Landing Community Development District  
 Reserve Fund  
 Fiscal Year 2022/2023

| Chart of Accounts Classification            | Actual YTD through 06/30/22 | Projected Annual Totals 2021/2022 | Annual Budget for 2021/2022 | Projected Budget variance for 2021/2022 | Budget for 2022/2023 | Budget Increase (Decrease) vs 2021/2022 | Comments                         |
|---|-----------------------------|-----------------------------------|-----------------------------|---|----------------------|---|----------------------------------|
| <b>REVENUES</b>                             |                             |                                   |                             |   |                      |   |                                  |
| Interest Earnings                           |                             |                                   |                             |   |                      |   |                                  |
| Interest Earnings                           | \$ 1,537                    | \$ 2,049                          | \$ -                        | \$ 2,049                                | \$ -                 | \$ -                                    |                                  |
| Special Assessments                         |                             |                                   |                             |   |                      |   |                                  |
| Tax Roll*                                   | \$ 250,000                  | \$ 250,000                        | \$ 250,000                  | \$ -                                    | \$ 288,000           | \$ 38,000                               | As per new study recommendations |
| <b>TOTAL REVENUES</b>                       | <b>\$ 251,537</b>           | <b>\$ 252,049</b>                 | <b>\$ 250,000</b>           | <b>\$ 2,049</b>                         | <b>\$ 288,000</b>    | <b>\$ 38,000</b>                        |                                  |
| Balance Forward from Prior Year             | \$ -                        | \$ -                              | \$ -                        | \$ -                                    | \$ -                 | \$ -                                    |                                  |
| <b>TOTAL REVENUES AND BALANCE FORWARD</b>   | <b>\$ 251,537</b>           | <b>\$ 252,049</b>                 | <b>\$ 250,000</b>           | <b>\$ 2,049</b>                         | <b>\$ 288,000</b>    | <b>\$ 38,000</b>                        |                                  |
| <b>EXPENDITURES</b>                         |                             |                                   |                             |   |                      |   |                                  |
| Contingency                                 |                             |                                   |                             |   |                      |   |                                  |
| Capital Reserves                            | \$ 137,930                  | \$ 183,907                        | \$ 250,000                  | \$ 66,093                               | \$ 288,000           | \$ 38,000                               |                                  |
| <b>TOTAL EXPENDITURES</b>                   | <b>\$ 137,930</b>           | <b>\$ 183,907</b>                 | <b>\$ 250,000</b>           | <b>\$ 66,093</b>                        | <b>\$ 288,000</b>    | <b>\$ 38,000</b>                        |                                  |
| <b>EXCESS OF REVENUES OVER EXPENDITURES</b> | <b>\$ 113,607</b>           | <b>\$ 68,143</b>                  | <b>\$ -</b>                 | <b>\$ 68,143</b>                        | <b>\$ -</b>          | <b>\$ -</b>                             |                                  |

**GreyHawk Landing Community Development District**  
**Debt Service**  
**Fiscal Year 2022/2023**

| Chart of Accounts Classification            | Series 2021<br>(REFUNDING) | Series 2021 (2021<br>PROJECT) | Series 2013         | Budget for<br>2022/2023 |
|---|----------------------------|-------------------------------|---------------------|-------------------------|
| <b>REVENUES</b>                             |                            |                               |                     |                         |
| Special Assessments                         |                            |                               |                     |                         |
| Net Special Assessments <sup>(1)</sup>      | \$354,899.90               | \$312,006.76                  | \$365,331.81        | \$1,032,238.47          |
| <b>TOTAL REVENUES</b>                       | <b>\$354,899.90</b>        | <b>\$312,006.76</b>           | <b>\$365,331.81</b> | <b>\$1,032,238.47</b>   |
| <b>EXPENDITURES</b>                         |                            |                               |                     |                         |
| <b>Administrative</b>                       |                            |                               |                     |                         |
| Financial & Administrative                  |                            |                               |                     |                         |
| Debt Service Obligation                     | \$354,899.90               | \$312,006.76                  | \$365,331.81        | \$1,032,238.47          |
| <b>Administrative Subtotal</b>              | <b>\$354,899.90</b>        | <b>\$312,006.76</b>           | <b>\$365,331.81</b> | <b>\$1,032,238.47</b>   |
| <b>TOTAL EXPENDITURES</b>                   | <b>\$354,899.90</b>        | <b>\$312,006.76</b>           | <b>\$365,331.81</b> | <b>\$1,032,238.47</b>   |
| <b>EXCESS OF REVENUES OVER EXPENDITURES</b> | <b>\$0.00</b>              | <b>\$0.00</b>                 | <b>\$0.00</b>       | <b>\$0.00</b>           |

Manatee County Collection Costs (3%) and Early Payment Discounts (4%):

7.0%

**Gross assessments**

**\$1,109,933.84**

**Notes:**

Tax Roll Collection Costs and Early Payment Discount is 7.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

<sup>(1)</sup> Maximum Annual Debt Service less Prepaid Assessments received.

Greyhawk Landing Community Development District

**FISCAL YEAR 2022/2023 O&M & DEBT SERVICE ASSESSMENT SCHEDULE**

|                          |    |                       |
|--------------------------|----|-----------------------|
| 2022/2023 O&M Budget     |    | \$2,134,489.39        |
| Collection Cost @        | 3% | \$68,854.50           |
| Early Payment Discount @ | 4% | \$91,806.00           |
| 2022/2023 Table          |    | <u>\$2,295,149.88</u> |

|                      |  |                     |
|----------------------|--|---------------------|
| 2021/2022 O&M Budget |  | \$1,830,514.00      |
| 2022/2023 O&M Budget |  | \$2,134,489.39      |
| Total Difference     |  | <u>\$303,975.39</u> |

|  | PER UNIT ANNUAL ASSESSMENT |                   | Proposed Increase / Decrease |               |
|--|----------------------------|-------------------|------------------------------|---------------|
|  | 2021/2022                  | 2022/2023         | \$                           | %             |
| Series 2021 (Refunding) Debt Service - Single Family 60'     | \$376.60                   | \$376.60          | \$0.00                       | 0.00%         |
| Series 2021 (2021 PROJECT) Debt Service - Single Family 60'  | \$216.94                   | \$216.94          | \$0.00                       | 0.00%         |
| Operations/Maintenance - Single Family 60'                   | \$1,273.84                 | \$1,485.37        | \$211.53                     | 16.61%        |
| <b>Total</b>   | <b>\$1,867.38</b>          | <b>\$2,078.91</b> | <b>\$211.53</b>              | <b>11.33%</b> |
| <hr/>  |                            |                   |                              |               |
| Series 2021 (Refunding) Debt Service - Single Family 70'     | \$440.63                   | \$440.63          | \$0.00                       | 0.00%         |
| Series 2021 (2021 PROJECT) Debt Service - Single Family 70'  | \$253.82                   | \$253.82          | \$0.00                       | 0.00%         |
| Operations/Maintenance - Single Family 70'                   | \$1,486.14                 | \$1,732.93        | \$246.79                     | 16.61%        |
| <b>Total</b>   | <b>\$2,180.59</b>          | <b>\$2,427.38</b> | <b>\$246.79</b>              | <b>11.32%</b> |
| <hr/>  |                            |                   |                              |               |
| Series 2021 (Refunding) Debt Service - Single Family 80'     | \$500.88                   | \$500.88          | \$0.00                       | 0.00%         |
| Series 2021 (2021 PROJECT) Debt Service - Single Family 80'  | \$288.53                   | \$288.53          | \$0.00                       | 0.00%         |
| Operations/Maintenance - Single Family 80'                   | \$1,694.20                 | \$1,975.54        | \$281.34                     | 16.61%        |
| <b>Total</b>   | <b>\$2,483.61</b>          | <b>\$2,764.95</b> | <b>\$281.34</b>              | <b>11.33%</b> |
| <hr/>  |                            |                   |                              |               |
| Series 2021 (Refunding) Debt Service - Single Family 90'     | \$564.91                   | \$564.91          | \$0.00                       | 0.00%         |
| Series 2021 (2021 PROJECT) Debt Service - Single Family 90'  | \$325.40                   | \$325.40          | \$0.00                       | 0.00%         |
| Operations/Maintenance - Single Family 90'                   | \$1,910.75                 | \$2,228.06        | \$317.31                     | 16.61%        |
| <b>Total</b>   | <b>\$2,801.06</b>          | <b>\$3,118.37</b> | <b>\$317.31</b>              | <b>11.33%</b> |
| <hr/>  |                            |                   |                              |               |
| Series 2021 (Refunding) Debt Service - Single Family 120'    | \$640.23                   | \$640.23          | \$0.00                       | 0.00%         |
| Series 2021 (2021 PROJECT) Debt Service - Single Family 120' | \$368.79                   | \$368.79          | \$0.00                       | 0.00%         |
| Operations/Maintenance - Single Family 120'                  | \$2,165.52                 | \$2,525.13        | \$359.61                     | 16.61%        |
| <b>Total</b>   | <b>\$3,174.54</b>          | <b>\$3,534.15</b> | <b>\$359.61</b>              | <b>11.33%</b> |
| <hr/>  |                            |                   |                              |               |
| Series 2013 Debt Service - Single Family 60'                 | \$770.00                   | \$770.00          | \$0.00                       | 0.00%         |
| Series 2021 (2021 PROJECT) Debt Service - Single Family 60'  | \$216.94                   | \$216.94          | \$0.00                       | 0.00%         |
| Operations/Maintenance - Single Family 60'                   | \$1,273.84                 | \$1,485.37        | \$211.53                     | 16.61%        |
| <b>Total</b>   | <b>\$2,260.78</b>          | <b>\$2,472.31</b> | <b>\$211.53</b>              | <b>9.36%</b>  |
| <hr/>  |                            |                   |                              |               |
| Series 2013 Debt Service - Single Family 70'                 | \$898.34                   | \$898.34          | \$0.00                       | 0.00%         |
| Series 2021 (2021 PROJECT) Debt Service - Single Family 70'  | \$253.82                   | \$253.82          | \$0.00                       | 0.00%         |
| Operations/Maintenance - Single Family 70'                   | \$1,486.14                 | \$1,732.93        | \$246.79                     | 16.61%        |
| <b>Total</b>   | <b>\$2,638.30</b>          | <b>\$2,885.09</b> | <b>\$246.79</b>              | <b>9.35%</b>  |

**GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT**

**FISCAL YEAR 2022/2023 O&M & DEBT SERVICE ASSESSMENT SCHEDULE**

|                          |    |                       |
|--------------------------|----|-----------------------|
| TOTAL O&M BUDGET         |    | \$2,134,489.39        |
| COLLECTION COSTS @       | 3% | \$68,854.50           |
| EARLY PAYMENT DISCOUNT @ | 4% | \$91,806.00           |
| TOTAL O&M ASSESSMENT     |    | <u>\$2,295,149.88</u> |

| LU  | LOT SIZE          | O&M  | UNITS ASSESSED                 |                                |                             | ALLOCATION OF O&M ASSESSMENT |         |         |                | PER LOT ANNUAL ASSESSMENT   |                             |                             |                      |                            |       |
|-----|-------------------|------|--------------------------------|--------------------------------|-----------------------------|------------------------------|---------|---------|----------------|-----------------------------|-----------------------------|-----------------------------|----------------------|----------------------------|-------|
|     |                   |      | SERIES 2021 (REFUNDING)        |                                | SERIES 2013                 | SERIES 2021 (2021 PROJECT)   |         | TOTAL   | % TOTAL        | TOTAL                       | O&M                         | SERIES 2021 (REFUNDING)     | SERIES 2013          | SERIES 2021 (2021 PROJECT) | TOTAL |
|     |                   |      | DEBT SERVICE <sup>(1)(2)</sup> | DEBT SERVICE <sup>(1)(2)</sup> | DEBT SERVICE <sup>(2)</sup> | EAU FACTOR                   | EAU's   | EAU's   | O&M BUDGET     | DEBT SERVICE <sup>(3)</sup> | DEBT SERVICE <sup>(3)</sup> | DEBT SERVICE <sup>(3)</sup> | TOTAL <sup>(4)</sup> |                            |       |
| 00  | SINGLE FAMILY 60  | 208  | 207                            |                                | 208                         | 1.00                         | 208.00  | 13.46%  | \$308,957.72   | \$1,485.37                  | \$376.60                    |                             | \$216.94             | \$2,078.91                 |       |
| 70  | SINGLE FAMILY 70  | 150  | 149                            |                                | 150                         | 1.17                         | 175.00  | 11.33%  | \$259,940.39   | \$1,732.93                  | \$440.63                    |                             | \$253.82             | \$2,427.38                 |       |
| 80  | SINGLE FAMILY 80  | 180  | 179                            |                                | 180                         | 1.33                         | 239.40  | 15.49%  | \$355,598.46   | \$1,975.54                  | \$500.88                    |                             | \$288.53             | \$2,764.95                 |       |
| 90  | SINGLE FAMILY 90  | 133  | 130                            |                                | 133                         | 1.50                         | 199.50  | 12.91%  | \$296,332.05   | \$2,228.06                  | \$564.91                    |                             | \$325.40             | \$3,118.37                 |       |
| ##  | SINGLE FAMILY 120 | 118  | 117                            |                                | 118                         | 1.70                         | 200.60  | 12.98%  | \$297,965.96   | \$2,525.13                  | \$640.23                    |                             | \$368.79             | \$3,534.15                 |       |
| 000 | SINGLE FAMILY 60  | 238  |                                | 236                            | 238                         | 1.00                         | 238.00  | 15.40%  | \$353,518.93   | \$1,485.37                  |                             | \$770.00                    | \$216.94             | \$2,472.31                 |       |
| 000 | SINGLE FAMILY 70  | 244  |                                | 235                            | 244                         | 1.17                         | 284.67  | 18.42%  | \$422,836.37   | \$1,732.93                  |                             | \$898.34                    | \$253.82             | \$2,885.09                 |       |
|     |                   | 1271 | 782                            | 471                            | 1271                        |                              | 1545.17 | 100.00% | \$2,295,149.88 |                             |                             |                             |                      |                            |       |

LESS: Manatee County Collection Costs (3%) and Early Payment Discount (4%) (\$160,660.49)

**Net Revenue to be Collected** \$2,134,489.39

<sup>(1)</sup> Reflects 7 (seven) Series 2021 (refunding) and 11 (eleven) Series 2013 prepayments.

<sup>(2)</sup> Reflects the number of total lots with Series 2021 (refunding), Series 2013, and Series 2021 (2021 Project) debt outstanding.

<sup>(3)</sup> Annual debt service assessment per lot adopted in connection with the Series 2021 refunding, Series 2013, and Series 2021 project bond issues. Annual assessment includes principal, interest, Manatee County collection costs and early payment discount costs.

<sup>(4)</sup> Annual assessment that will appear on November 2022 Manatee County property tax bill. Amount shown includes all applicable county collection costs and early payment discounts (up to 4% if paid early).

## GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Interest Earnings:** The District may earn interest on its monies in the various operating accounts.

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County’s Tax Roll, to be collected with the County’s Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

**Off Roll:** For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

**Developer Contributions:** The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

**Event Rental:** The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

**Miscellaneous Revenues:** The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

**Facilities Rentals:** The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.

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### EXPENDITURES – ADMINISTRATIVE:

**Supervisor Fees:** The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.



**Administrative Services:** The District will incur expenditures for the day to day operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

**District Management:** The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These service include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

**District Engineer:** The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

**Disclosure Report:** The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

**Trustee's Fees:** The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

**Assessment Roll:** The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad valorem assessment for operating and debt service expenses.

**Financial & Revenue Collections:** Services of the Collection Agent include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. The Collection Agent also maintains and updates the District's lien book(s) annually and provides for the release of liens on property after the full collection of bond debt levied on particular properties.

**Accounting Services:** Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

**Auditing Services:** The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

**Arbitrage Rebate Calculation:** The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

**Travel:** Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).



**Public Officials Liability Insurance:** The District will incur expenditures for public officials' liability insurance for the Board and Staff.

**Legal Advertising:** The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

**Bank Fees:** The District will incur bank service charges during the year.

**Dues, Licenses & Fees:** The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

**Miscellaneous Fees:** The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

**Website Hosting, Maintenance and Email:** The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

**District Counsel:** The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

## EXPENDITURES - FIELD OPERATIONS:

**Deputy Services:** The District may wish to contract with the local police agency to provide security for the District.

**Security Services and Patrols:** The District may wish to contract with a private company to provide security for the District.

**Electric Utility Services:** The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

**Street Lights:** The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

**Utility - Recreation Facility:** The District may budget separately for its recreation and or amenity electric separately.

**Gas Utility Services:** The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

**Garbage - Recreation Facility:** The District will incur expenditures related to the removal of garbage and solid waste.



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**Solid Waste Assessment Fee:** The District may have an assessment levied by another local government for solid waste, etc.

**Water-Sewer Utility Services:** The District will incur water/sewer utility expenditures related to district operations.

**Utility - Reclaimed:** The District may incur expenses related to the use of reclaimed water for irrigation.

**Aquatic Maintenance:** Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

**Fountain Service Repairs & Maintenance:** The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

**Lake/Pond Bank Maintenance:** The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

**Wetland Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

**Mitigation Area Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

**Aquatic Plant Replacement:** The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

**General Liability Insurance:** The District will incur fees to insure items owned by the District for its general liability needs

**Property Insurance:** The District will incur fees to insure items owned by the District for its property needs

**Entry and Walls Maintenance:** The District will incur expenditures to maintain the entry monuments and the fencing.

**Landscape Maintenance:** The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

**Irrigation Maintenance:** The District will incur expenditures related to the maintenance of the irrigation systems.

**Irrigation Repairs:** The District will incur expenditures related to repairs of the irrigation systems.

**Landscape Replacement:** Expenditures related to replacement of turf, trees, shrubs etc.

**Field Services:** The District may contract for field management services to provide landscape maintenance oversight.



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**Miscellaneous Fees:** The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

**Gate Phone:** The District will incur telephone expenses if the District has gates that are to be opened and closed.

**Street/Parking Lot Sweeping:** The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

**Gate Facility Maintenance:** Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

**Sidewalk Repair & Maintenance:** Expenses related to sidewalks located in the right of way of streets the District may own if any.

**Roadway Repair & Maintenance:** Expenses related to the repair and maintenance of roadways owned by the District if any.

**Employees - Salaries:** The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

**Employees - P/R Taxes:** This is the employer's portion of employment taxes such as FICA etc.

**Employee - Workers' Comp:** Fees related to obtaining workers compensation insurance.

**Management Contract:** The District may contract with a firm to provide for the oversight of its recreation facilities.

**Maintenance & Repair:** The District may incur expenses to maintain its recreation facilities.

**Facility Supplies:** The District may have facilities that required various supplies to operate.

**Gate Maintenance & Repairs:** Any ongoing gate repairs and maintenance would be included in this line item.

**Telephone, Fax, Internet:** The District may incur telephone, fax and internet expenses related to the recreational facilities.

**Office Supplies:** The District may have an office in its facilities which require various office related supplies.

**Clubhouse - Facility Janitorial Service:** Expenses related to the cleaning of the facility and related supplies.

**Pool Service Contract:** Expenses related to the maintenance of swimming pools and other water features.



**Pool Repairs:** Expenses related to the repair of swimming pools and other water features.

**Security System Monitoring & Maintenance:** The District may wish to install a security system for the clubhouse

**Clubhouse Miscellaneous Expense:** Expenses which may not fit into a defined category in this section of the budget

**Athletic/Park Court/Field Repairs:** Expense related to any facilities such as tennis, basketball etc.

**Trail/Bike Path Maintenance:** Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.

**Special Events:** Expenses related to functions such as holiday events for the public enjoyment

**Miscellaneous Fees:** Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

**Miscellaneous Contingency:** Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

**Capital Outlay:** Monies collected and allocated for various projects as they relate to public improvements.



## RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

**Off Roll:** For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

**Developer Contributions:** The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

**Miscellaneous Revenues:** The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

### EXPENDITURES:

**Capital Reserve:** Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

**Capital Outlay:** Monies collected and allocated for various projects as they relate to public improvements.

## DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Special Assessments:** The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

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### EXPENDITURES – ADMINISTRATIVE:

**Bank Fees:** The District may incur bank service charges during the year.

**Debt Service Obligation:** This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.



# Tab 3

## RESOLUTION 2022-03

### THE ANNUAL APPROPRIATION RESOLUTION OF THE GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June, 2022, submitted to the Board of Supervisors (“**Board**”) of the Greyhawk Landing Community Development District (“**District**”) proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2022 and ending September 30, 2023 (“**Fiscal Year 2022/2023**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

**WHEREAS**, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1<sup>st</sup> of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BUDGET**

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Greyhawk Landing Community Development District for the Fiscal Year Ending September 30, 2023.”
- d. The Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption and shall remain on the website for at least 2 years.

**SECTION 2. APPROPRIATIONS**

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2022/2023, the sum of \$\_\_\_\_\_ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

|                             |          |
|-----------------------------|----------|
| TOTAL GENERAL FUND          | \$ _____ |
| TOTAL RESERVE FUND          | \$ _____ |
| DEBT SERVICE – SERIES 2013  | \$ _____ |
| -SERIES 2021                | \$ _____ |
| -SERIES 2021 (2021 PROJECT) | \$ _____ |
| TOTAL ALL FUNDS             | \$ _____ |

### **SECTION 3. BUDGET AMENDMENTS**

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2022/2023 or within 60 days following the end of the Fiscal Year 2022/2023 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line-item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line-item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 25th DAY OF AUGUST 2022.**

ATTEST:

**GREYHAWK LANDING COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors

**Exhibit A:** Fiscal Year 2022/2023 Budget(s)

**Exhibit A**

Fiscal Year 2022/2023 Budget(s)

# Tab 4

## RESOLUTION 2022-04

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT; IMPOSING SPECIAL ASSESSMENTS; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Greyhawk Landing Community Development District (the "District") is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, for the purpose of providing, operating, and maintaining infrastructure improvements, facilities, and services to the lands within the District; and

**WHEREAS**, the District is located in Manatee County, Florida (the "County"); and

**WHEREAS**, the District constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, Florida Statutes; and

**WHEREAS**, the District's Board of Supervisors ("Board") hereby determines to undertake various operations and maintenance activities described in the District's budget for Fiscal Year 2022/2023 ("Budget"), attached hereto as **Exhibit "A"** and incorporated by reference herein; and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District's budget; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS**, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

**WHEREAS**, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("Uniform Method"); and

**WHEREAS**, the District has previously evidenced its intention to utilize this Uniform Method; and

**WHEREAS**, the District has approved an Agreement with the Property Appraiser and Tax Collector of the County to provide for the collection of the special assessments under the Uniform Method; and

**WHEREAS**, the District has previously levied an assessment for debt service, which the District desires to collect on the tax roll for certain platted lots (“Uniform Method Property”) pursuant to the Uniform Method and which is also indicated on **Exhibit “A”** and the District’s Assessment Roll (defined below); and

**WHEREAS**, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Budget; and

**WHEREAS**, it is in the best interests of the District to adopt the assessment roll of the Greyhawk Landing Community Development District (the “Assessment Roll”) incorporated as a material part of this Resolution by this reference, and to certify the portion of the Assessment Roll on the Uniform Method Property to the County Tax Collector pursuant to the Uniform Method; and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BENEFIT.** The provision of the services, facilities, and operations as described in Exhibit “A” confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the costs of the assessments. The allocation of the costs to the specially benefitted lands is shown in Exhibit “A” and the Assessment Roll and is hereby found to be fair and reasonable.

**SECTION 2. ASSESSMENT IMPOSITION.** Pursuant to Chapter 190 of the Florida Statutes, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on the Uniform Method Property in accordance with Exhibit “A” and the Assessment Roll. The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

**SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.**

**A. Uniform Method Property Assessments.** The collection of the previously levied debt service assessments and the fiscal year 2022/2023 operation and

maintenance special assessments on the Uniform Method Property shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in Exhibit "A" and the Assessment Roll.

**B. Future Collection Methods.** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**SECTION 4. ASSESSMENT ROLL.** The District's Assessment Roll is hereby certified. That portion of the District's Assessment Roll which includes the Uniform Method Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the Greyhawk Landing Community Development District.

**SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Greyhawk Landing Community Development District.

**PASSED AND ADOPTED this 25th day of August 2022.**

ATTEST:

**GREYHAWK LANDING COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

By: \_\_\_\_\_  
Chairman / Vice Chairman

**Exhibit A:** Fiscal Year 2022/2023 Budget(s)  
**Exhibit B:** Assessment Roll

**EXHIBIT A**

Fiscal Year 2022/2023 Budget(s)

**EXHIBIT B**  
Assessment Roll

Assessment roll is maintained in the District's official records and is available upon request. Certain exempt information may be redacted prior to release in compliance with Chapter 119, Florida Statutes.

# Tab 5

**FIRST ADDENDUM TO THE CONTRACT FOR  
PROFESSIONAL DISTRICT SERVICES**

---

This First Addendum to the Contract for Professional District Services (this “**Addendum**”), is made and entered into as of the 1<sup>st</sup> day of October, 2022 (the “**Effective Date**”), by and between **Greyhawk Landing Community Development District**, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in Manatee County, Florida (the “**District**”), and **Rizzetta & Company, Inc.**, a Florida corporation (the “**Consultant**”).

**RECITALS**

**WHEREAS**, the District and the Consultant entered into the Contract for Professional District Services dated December 1, 2020 (the “**Contract**”), incorporated by reference herein; and

**WHEREAS**, the District and the Consultant desire to amend **Exhibit B** - Schedule of Fees of the Fees and Expenses, section of the Contract as further described in this Addendum; and

**WHEREAS**, the District and the Consultant each has the authority to execute this Addendum and to perform its obligations and duties hereunder, and each party has satisfied all conditions precedent to the execution of this Addendum so that this Addendum constitutes a legal and binding obligation of each party hereto.

**NOW, THEREFORE**, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and the Consultant agree to the changes to amend **Exhibit B** - Schedule of Fees attached.

The amended **Exhibit B** - Schedule of Fees are hereby ratified and confirmed. All other terms and conditions of the Contract remain in full force and effect.

**IN WITNESS WHEREOF** the undersigned have executed this Addendum as of the Effective Date.

*(Remainder of this page is left blank intentionally)*

Therefore, the Consultant and the District each intend to enter this Addendum, understand the terms set forth herein, and hereby agree to those terms.

**ACCEPTED BY:**

**RIZZETTA & COMPANY, INC.**

BY: \_\_\_\_\_

PRINTED NAME: William J. Rizzetta

TITLE: President

DATE: \_\_\_\_\_

**GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT**

BY: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

TITLE: Chairman/Vice Chairman

DATE: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
 Vice Chairman/Assistant Secretary  
 Board of Supervisors

\_\_\_\_\_  
 Print Name

**Exhibit B – Schedule of Fees**

**EXHIBIT B**  
Schedule of Fees

**STANDARD ON-GOING SERVICES:**

Standard On-Going Services will be billed in advance monthly pursuant to the following schedule:

|  | <b>MONTHLY</b>    | <b>ANNUALLY</b> |
|--|-------------------|-----------------|
| Management:                              | \$1,950.00        | \$23,400        |
| Administrative:                          | \$390.00          | \$4,680         |
| Accounting:                              | \$1,646.67        | \$19,760        |
| Financial & Revenue Collections:         | \$346.67          | \$4,160         |
| Assessment Roll <sup>(1)</sup>           | \$5,200           | \$5,200         |
| <b>Total Standard On-Going Services:</b> | <b>\$4,333.33</b> | <b>\$57,200</b> |

(1) Assessment Roll is paid in one lump-sum after the roll is completed (October).

| <b>ADDITIONAL SERVICES:</b>  | <b>FREQUENCY</b> | <b>RATE</b>  |
|--|------------------|--------------|
| Extended and Continued Meetings  | Hourly           | \$ 175       |
| Additional Meetings (includes meeting prep, attendance and drafting of minutes)    | Hourly           | \$ 175       |
| Estoppel Requests (billed to requestor):   |                  |              |
| One Lot (on tax roll)  | Per Occurrence   | \$ 100       |
| Two+ Lots (on tax roll)  | Per Occurrence   | \$ 125       |
| One Lot (direct billed by the District)  | Per Occurrence   | \$ 100       |
| Two–Five Lots (direct billed by the District)                                      | Per Occurrence   | \$ 150       |
| Six-Nine Lots (direct billed by the District)                                      | Per Occurrence   | \$ 200       |
| Ten+ Lots (direct billed by the District)  | Per Occurrence   | \$ 250       |
| Long Term Bond Debt Payoff Requests  | Per Occurrence   | \$ 100/Lot   |
| Two+ Lots  | Per Occurrence   | Upon Request |
| Short Term Bond Debt Payoff Requests & Long Term Bond Debt Partial Payoff Requests |                  |              |
| One Lot  | Per Occurrence   | \$ 125       |
| Two – Five Lots  | Per Occurrence   | \$ 200       |
| Six – Ten Lots   | Per Occurrence   | \$ 300       |
| Eleven – Fifteen Lots  | Per Occurrence   | \$ 400       |
| Sixteen+ Lots  | Per Occurrence   | \$ 500       |
| Special Assessment Allocation Report   | Per Occurrence   | Upon Request |
| True-Up Analysis/Report  | Per Occurrence   | Upon Request |
| Re-Financing Analysis  | Per Occurrence   | Upon Request |
| Bond Validation Testimony  | Per Occurrence   | Upon Request |
| Bond Issue Certifications/Closing Documents  | Per Occurrence   | Upon Request |
| Electronic communications/E-blasts   | Per Occurrence   | Upon Request |
| Special Information Requests   | Hourly           | Upon Request |
| Amendment to District Boundary   | Hourly           | Upon Request |
| Grant Applications   | Hourly           | Upon Request |
| Escrow Agent   | Hourly           | Upon Request |
| Continuing Disclosure/Representative/Agent   | Annually         | Upon Request |
| Community Mailings   | Per Occurrence   | Upon Request |
| Response to Extensive Public Records Requests                                      | Hourly           | Upon Request |
| Litigation Support Services  | Hourly           | Upon Request |

### **PUBLIC RECORDS REQUESTS FEES:**

Public Records Requests will be billed hourly to the District pursuant to the current hourly rates shown below:

| <b>JOB TITLE:</b>            | <b>HOURLY RATE:</b> |
|------------------------------|---------------------|
| Senior Manager               | \$ 52.00            |
| District Manager             | \$ 40.00            |
| Accounting & Finance Staff   | \$ 28.00            |
| Administrative Support Staff | \$ 21.00            |

# Tab 6

**FIRST ADDENDUM TO THE CONTRACT FOR  
PROFESSIONAL AMENITY SERVICES**

This First Addendum to the Contract for Professional Amenity Services (this “**First Addendum**”), is made and entered into as of the 2022 day of October 1st (the “**Effective Date**”), by and between GreyHawk Landing Community Development District, a local unit of special purpose government established pursuant to Chapter 190, Florida Statutes, located in the Manatee County, Florida (the “**District**”), and Rizzetta & Company, Inc., a Florida corporation (the “**Consultant**”).

**RECITALS**

**WHEREAS**, the District and the Consultant entered into the Contract for Professional Amenity Services dated September 1, 2021 (the “**Contract**”), incorporated by reference herein; and

**WHEREAS**, the District and the Consultant desire to amend Exhibit B of the Fees and Expenses section of the Contract as further described in this Addendum; and

**WHEREAS**, the District and the Consultant each has the authority to execute this Addendum and to perform its obligations and duties hereunder, and each party has satisfied all conditions precedent to the execution of this Addendum so that this Addendum constitutes a legal and binding obligation of each party hereto.

**NOW, THEREFORE**, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and the Consultant agree to the changes to Exhibit B attached.

The amended Exhibit B is hereby ratified and confirmed. All other terms and conditions of the Contract remain in full force and effect.

**IN WITNESS WHEREOF** the undersigned have executed this First Addendum as of the Effective Date.

**Rizzetta & Company, Inc.**

**GreyHawk Landing  
Community Development District**

By: \_\_\_\_\_  
William J. Rizzetta, President

By: \_\_\_\_\_  
Chairman of the Board of Supervisors



Rizzetta & Company

Rev. 2017-03-13 – WJR/ED

**EXHIBIT B  
SCHEDULE OF FEES**

|  |                    |
|--|--------------------|
| <b>AMENITY MANAGEMENT SERVICES:</b>  |                    |
| Services will be billed bi-weekly, payable in advance of each bi-week pursuant to the following schedule for the period of <b>October 1, 2022 to September 30, 2023.</b> |                    |
| <b>PERSONNEL:</b>  |                    |
| <b>Full Time Personnel (40 hours per week)</b>   |                    |
| - Operations Manager   |                    |
| - Assistant Clubhouse Manager  |                    |
| - Maintenance  |                    |
|  | <b>ANNUAL</b>      |
| Budgeted Personnel Total <sup>(1)</sup>  | \$ 180,746.        |
| General Management and Oversight <sup>(2)</sup>  | \$ 12,000.         |
| <b>Total Services Cost:</b>  | <b>\$ 192,746.</b> |

|   |           |
|---|-----------|
| One-Time Payroll Deposit <sup>(3)</sup>                             | \$ 1,500. |
| - Revised payroll deposit \$14,027, minus current deposit \$12,527. |           |

**(1).** Budgeted Personnel: These budgeted costs reflect full personnel levels required to perform the services outlined in this contract. Personnel costs includes: All direct costs related to the personnel for wages, Full-Time benefits, applicable payroll-related taxes, workers' compensation, and payroll administration and processing.

**(2).** General Management and Oversight: The costs associated with Rizzetta & Company, Inc.'s expertise and time in the implementation of the day to day scope of services, management oversight, hiring, and training of staff.

**(3).** Payroll Deposit: A one-time deposit required for use in paying salaries and related costs for personnel assigned and providing services to the District. This payroll deposit is defined as one month of maximum total services costs.



Rizzetta & Company

Rev. 2017-03-13 – WJR/ED

# Tab 7

**RESOLUTION 2022-05**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, FOR FISCAL YEAR 2022/2023, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Greyhawk Landing Community Development District (the "District") is a local unit of special-purpose government organized and existing in accordance with Chapter 190, Florida Statutes, and situated entirely within Manatee County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority or authorities a schedule of its regular meetings; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time, and location of the District's meetings.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT:**

1. The Fiscal Year 2022/2023 annual public meeting schedule attached hereto and incorporated by reference herein as Exhibit A is hereby approved and will be published and filed in accordance with Section 189.015(1), Florida Statutes.
2. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 25TH DAY OF AUGUST, 2022.**

**ATTEST:**

**GREYHAWK LANDING COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairman / Vice Chairman

**EXHIBIT "A"**

**BOARD OF SUPERVISORS' MEETING DATES  
GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT  
FISCAL YEAR 2022/2023**

October 20, 2022  
November 17, 2022 (3<sup>rd</sup> Thursday due to the holiday)  
December 15, 2022 (3<sup>rd</sup> Thursday due to the holiday)  
January 26, 2023  
February 23, 2023  
March 23, 2023  
April 27, 2023  
May 25, 2023  
June 22, 2023  
July 27, 2023  
August 24, 2023  
September 28, 2023

The meetings will convene at 6:00 p.m. at the Greyhawk Landing Clubhouse, located at 12350 Mulberry Avenue, Bradenton, Florida 34212.

# Tab 8



Crosscreek Environmental Inc.

111 61st Street East  
Palmetto, FL 34221

Estimate

| Date      | Estimate # |
|-----------|------------|
| 8/15/2022 | 9243       |

| Name / Address   |
|--|
| Greyhawk CDD<br>c/o Rizzetta & Company, Inc.<br>9530 Marketplace Rd., Ste 206<br>Ft. Myers, FL 33912 |

| Description   | Qty | Rate         | Total             |
|---|-----|--------------|-------------------|
| Herbicide treatment & Manual removal of all invasive vegetation within the limits of the pond with primary focus on the littoral shelf areas. All vegetation to be disposed of offsite. |     |              |                   |
| Pond #37  | 1   | 1,990.00     | 1,990.00          |
| Pond #38  | 1   | 1,700.00     | 1,700.00          |
| Pond #39  | 1   | 1,700.00     | 1,700.00          |
| 30% deposit due prior to commencement of work. Amount to be deducted from final invoice.  |     |              |                   |
| Please sign and return if accepted  |     | <b>Total</b> | <b>\$5,390.00</b> |

# Tab 9



**GREYHAWK LANDING**  
**GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT**  
**FIELD MANAGER MONTHLY REPORT**

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Carleen FerroNyalka - August 2022

**Landscaping Weekly Meetings Update:**

**Weekly Meetings held on:** 7/27/22, 8/3/22, 8/10/22, 8/17/22

Yellowstone is continuing to address issues outlined in John Toborg's report as well as other outstanding areas in need of improvement. Mowing is completed on schedule and areas affected by wet conditions are revisited. All monuments weeded and vegetation trimmed back to prep for painters.

Power turned off to irrigation pump at guardhouse to eliminate FPL bill following the reclaim water connection. Irrigation turned off at SR64 monuments for painting.

**Items to be addressed by Yellowstone that are pending:**

Pond edges and rock swales throughout the community are in need of string trimming.

**Aquatics Update**

Aerator proposal approved at June CDD meeting, pending installation for August.

Crosscreek crews sprayed pond edges with overgrown weeds on the week of August 8<sup>th</sup>.

Requested proposal to cleanup dead vegetation or overgrowth on ponds 37, 38, 39 in Greyhawk east.

**Gate Update:**

Harriers/Blackbird re-adjusted due to gate dragging on roadway

Belt replaced on operator of visitor gate at Upper Manatee

Goldenrod/117<sup>th</sup> St gates closed to public traffic on 8/15/22, shear pin replaced

**CDD Facilities Update:**

**Operations/Maintenance Accomplishments for the month of August 2022:**

1. Met with Terry's Tree service to get an additional quote for preserve tree cutbacks.
2. Sunshine Painting will begin painting the monuments the week of August 15<sup>th</sup>.
3. Treated field behind clubhouse pool for fire ants prior to the August 6<sup>th</sup> community event.
4. Rec Center fire alarm and emergency light inspection completed.
5. State Alarm diagnosed access panel issue caused by storm damage at Rec Center, parts ordered but on backorder.
6. Replaced 4 round grates that were broken in pool near zero entry of Rec Center pool
7. Well off of Petrel Trail leak sealed by B&B Pump
8. Leaking and corroded bathroom faucet replaced in ladies' restroom at Rec Center
9. LaPensee Plumbing installed water-bottler filler/water-fountain combination at fitness center of Rec Center. Patched and painted wall where original fountain was located.
10. Moved bike racks to north and south gates for Manatee county school bus locations.

11. Replaced a railing and broken boards at fishing pier.
12. Maintenance (Ed) picked up landscape debris left by resident on Chantilly trail
13. Installed new street sign on Magpie Place after it was found missing.
14. Maintenance (Ed) removed leaves blocking a storm drain behind home on Peregrin Circle.
15. Filled large hole near bike racks at guardhouse.
16. Relocated pool rules signs around clubhouse pool due to landscape growth blocking visibility.
17. Several calls from residents were received regarding nuisance gators in ponds on Salvia, Blackbird, Honeyflower, and Chantilly.
18. SSLM to provide consolidated quote for landscape plant replacement for signature.
19. Deposit paid for engineering plans through The Pool Works for the Splash & Play project. A site visit has not yet been scheduled with an engineer.

**CDD Facilities:**

**Accomplishments**

| Recreation Center  | Clubhouse                                     |
|--|---|
| Additional mirror in weight room to be added, removed chair rail and prepped wall  | Termite bait traps replaced by Home Team      |
| Precor chest press serviced for squeak   | Batteries replaced in urinal flushing sensors |
| New Precor recumbent bike needs a bearing replaced that is on backorder; FitRev is upgrading the pedals for free as a result of the wait |   |
|  |   |

**Pending Items**

| Recreation Center   | Clubhouse  |
|---|--|
| Vaulted interior ceiling to be painted, exterior atrium ceiling to be patched and painted from roof leaks | Purchase of new sitting furniture approved at June's CDD meeting. Original chair options are out of stock; looking for another option. |
| Purchase new rectangle tables for clubhouse   |  |

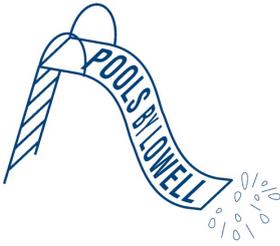
**Maintenance and Operations**

**Pending Projects Update:**

1. Benches are scheduled to ship from Miller Recreation in September.

**Recommendations for the Board of Supervisors:**

# Tab 10



Pools by Lowell, Inc.  
P.O. Box 1906  
Bradenton, FL 34206  
P: 941-727-1227  
Lic NO: CP C046976  
Lic NO: CP C1459594

**BILL TO**

Greyhawk Landing CDD  
12350 Mulberry Avenue  
Bradenton, FL 34212 USA

|                             |                                      |
|-----------------------------|--------------------------------------|
| <b>ESTIMATE</b><br>39810337 | <b>ESTIMATE DATE</b><br>Aug 17, 2022 |
|-----------------------------|--------------------------------------|

**JOB ADDRESS**

Greyhawk Landing Clubhouse P&S  
12350 Mulberry Avenue  
Bradenton, FL 34212 USA

**Job:**

**ESTIMATE DETAILS**

2023 Monthly Pool Service: Pool Service and Maintenance.

Pools by Lowell, Inc will service the pool on one of the following schedules (determined by Pools by Lowell)

- Monday, Wednesday and Friday
- Tuesday, Thursday, and Saturday

\*Cleanup from named storms are not included as part of regular service and will be invoiced separately.

\*Any extra cleanup needed for the pool caused by other than normal pool operation may incur additional clean up charges (tree trimming, severe storms/high winds, etc).

Pool service will include the following:

Each Visit:

- Check and balance chemicals
- Clean the waterline tiles
- Skim the surface of the water
- Empty skimmer baskets/clear skimmer grates
- Empty pump baskets
- Inspect equipment for any needed repairs. An estimate to make the repairs will be emailed.

Once per week, or as needed:

- Vacuum pool
- Clean filter grids/elements (once every two weeks, or as needed).

As needed:

- Brush pool walls

Chemicals included in service:

Chlorine, Muriatic Acid, Sodium Bicarbonate, Tile Cleaner, Cyanuric Acid\*

\*Cyanuric acid will be invoiced out as used if the pool develops a leak.

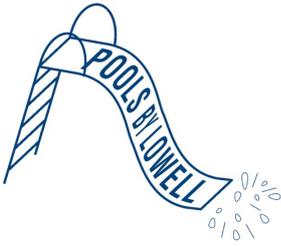
| TASK          | DESCRIPTION                          | QTY  | PRICE            | TOTAL      |
|---------------|--------------------------------------|------|------------------|------------|
| Com-Svc-Renew | 2023 Monthly Commercial Pool Service | 1.00 | \$1,600.00       | \$1,600.00 |
|               |                                      |      | <b>SUB-TOTAL</b> | \$1,600.00 |
|               |                                      |      | <b>TOTAL</b>     | \$1,600.00 |

**CUSTOMER AUTHORIZATION**

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES OR AN INVOICE. DO NOT MAKE A PAYMENT. The summary above is furnished by Pools by Lowell, Inc. as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date



Pools by Lowell, Inc.  
P.O. Box 1906  
Bradenton, FL 34206  
P: 941-727-1227  
Lic NO: CP C046976  
Lic NO: CP C1459594

**BILL TO**

Greyhawk Landing CDD  
12350 Mulberry Avenue  
Bradenton, FL 34212 USA

|                             |                                      |
|-----------------------------|--------------------------------------|
| <b>ESTIMATE</b><br>39810342 | <b>ESTIMATE DATE</b><br>Aug 17, 2022 |
|-----------------------------|--------------------------------------|

**JOB ADDRESS**

Greyhawk Landing Recreation Center P&S  
700 Greyhawk Boulevard  
Bradenton, FL 34202 USA

**Job:**

**ESTIMATE DETAILS**

2023 Monthly Pool Service: Pool Service and Maintenance.

Pools by Lowell, Inc will service the pool on one of the following schedules (determined by Pools by Lowell)

Monday, Wednesday and Friday  
Tuesday, Thursday, and Saturday

\*Cleanup from named storms are not included as part of regular service and will be invoiced separately.

\*Any extra cleanup needed for the pool caused by other than normal pool operation may incur additional clean up charges (tree trimming, severe storms/high winds, etc).

Pool service will include the following:

Each Visit:

- Check and balance chemicals
- Clean the waterline tiles
- Skim the surface of the water
- Empty skimmer baskets/clear skimmer grates
- Empty pump baskets
- Inspect equipment for any needed repairs. An estimate to make the repairs will be emailed.

Once per week, or as needed:

- Vacuum pool
- Clean filter grids/elements (once every two weeks, or as needed).

As needed:

- Brush pool walls

Chemicals included in service:

Chlorine, Muriatic Acid, Sodium Bicarbonate, Tile Cleaner, Cyanuric Acid\*

\*Cyanuric acid will be invoiced out as used if the pool develops a leak.

| TASK          | DESCRIPTION                          | QTY  | PRICE      | TOTAL      |
|---------------|--------------------------------------|------|------------|------------|
| Com-Svc-Renew | 2023 Monthly Commercial Pool Service | 1.00 | \$2,250.00 | \$2,250.00 |

**SUB-TOTAL** \$2,250.00

**TOTAL** \$2,250.00

**CUSTOMER AUTHORIZATION**

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES OR AN INVOICE. DO NOT MAKE A PAYMENT. The summary above is furnished by Pools by Lowell, Inc. as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date

**Tab 11**

# Exhibit "A"

## Greyhawk CDD Curb Repairs

Bid Tabulation Form 8.10.22

|                 |   |                 |             | <b>ANJ Excavation</b> |                    |
|-----------------|---|-----------------|-------------|-----------------------|--------------------|
| <b>Bid Item</b> | <b>Description</b>  | <b>Quantity</b> | <b>Unit</b> | <b>Unit Price</b>     | <b>Total</b>       |
| 1               | Remove & replace header curb - 12"x18"<br>w/ rebar & 4,000 PSI concrete   | 24              | LF          | 116.67                | 2800.00            |
| 2               | Cut & patch asphalt including base and sub-<br>base (+/-12" to 18" patch) | 1               | LS          | 1200.00               | 1200.00            |
| 3               | Remove & replace brick pavers (add base<br>material as necessary)         | 1               | LS          | 600.00                | 600.00             |
| 4               | Miscellaneous cleanup and work  | 1               | LS          | 100.00                | 100.00             |
| <b>Total</b>    |   |                 |             |                       | <b>\$ 4,700.00</b> |

# Tab 12



August 12, 2022

**Greyhawk Landing CDD**

Subject: 319 Blackbird Court

A site review was made earlier this date to review the CDD property located immediately behind 319 Blackbird Ct as well as the CDD property located behind the two homes along Blackbird Ct north of the subject property. A photo summary of the site review is attached to this report.

Previous repairs were made to the slope behind 319 Blackbird Ct as well as follow up spot repairs. The bank is approximately 1:3 slope and there is a Preserve Area located at the toe of the slope. The CDD had the previous landscaper clear to the bottom of the slope to allow access to the CDD maintained property to the north of this lot.

It appears this area is no longer being maintained by the landscaper and the CDD received complaints by the resident at 319 Blackbird Ct. The landscaper cleared a portion of the bank about a week ago at this address.

During the site review, it appears that the bank is stable and we observed only minor ruts in a couple locations, none of which would prevent a mower from being able to maintain this slope or the CDD property north of this property.

Per the current mowing maintenance map (attached), this area should receive regular mowing including behind the two lots to the north of the subject property. The encroaching growth from the Preserve Area behind the subject property should also be cut back down to the toe of the slope for better access and to allow sunlight onto the slope to help promote growth of the grass on the slope.

Report Prepared By:

Rick Schappacher, P.E., District Engineer



Drainage Easement behind Blackbird Ct homes



CDD Property behind 319 Blackbird Ct – Limited Access



Drainage Easement behind Blackbird Ct homes



CDD Property behind 319 Blackbird Ct – Limited Access

**319 Blackbird Ct. – 8.12.22 – Lack of Maintenance on CDD Property – Page 1**



CDD Property behind 319 Blackbird Ct not being maintained



CDD Property behind homes on Blackbird Ct not being maintained



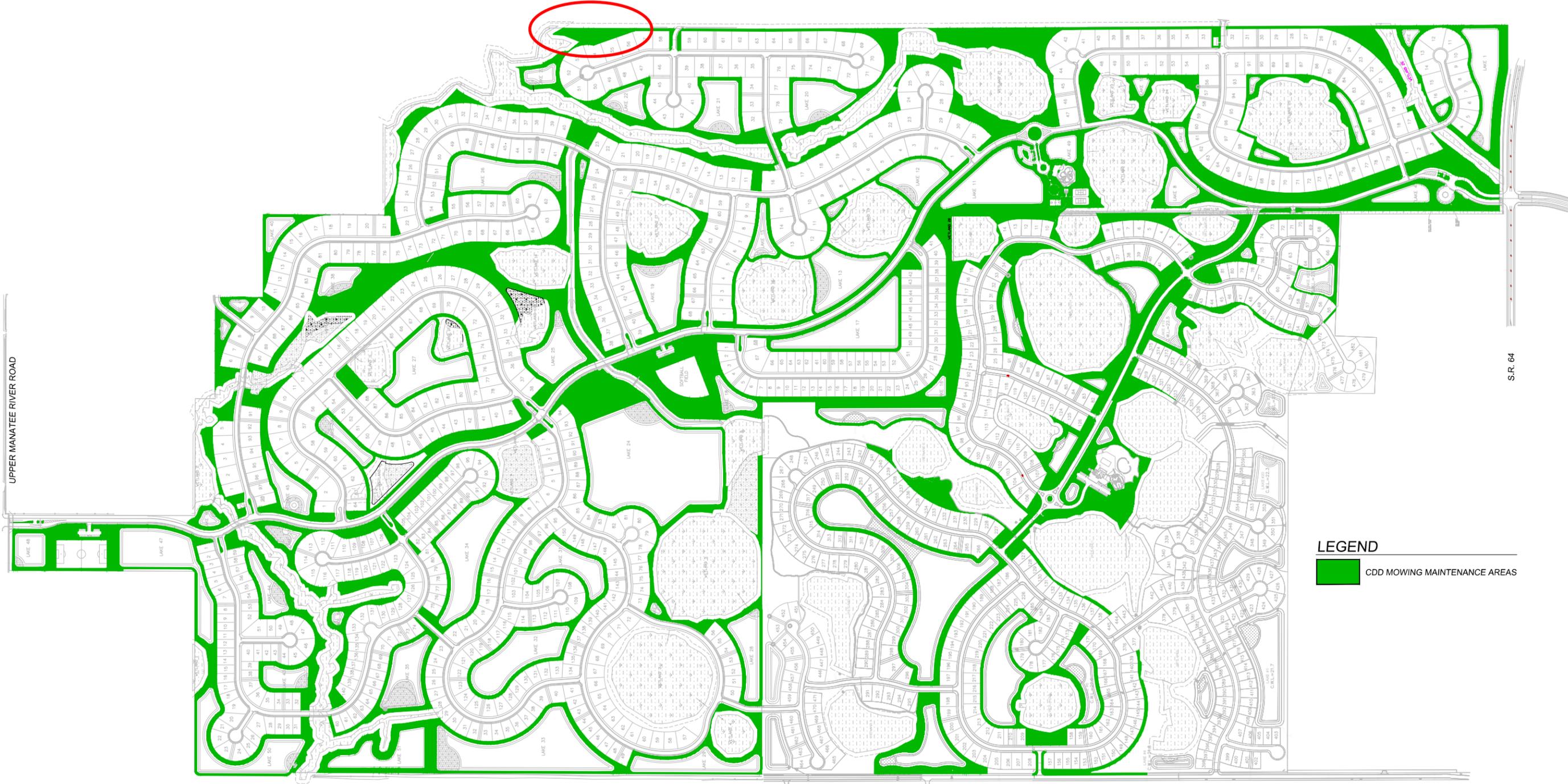
CDD Property behind homes on Blackbird Ct not being maintained



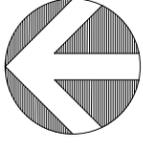
CDD Property behind 319 Blackbird Ct – not being maintained

**319 Blackbird Ct. – 8.12.22 – Lack of Maintenance on CDD Property – Page 2**

UPPER MANATEE RIVER ROAD



North



S.R. 64

LEGEND

CDD MOWING MAINTENANCE AREAS

**GREYHAWK CDD**  
MOWING MAINTENANCE MAP

SHEET NUMBER

**Schappacher Engineering, LLC**  
3604 53rd AVENUE EAST, BRADENTON, FL 34203  
PHONE: (941) 251-7613  
WWW.SCHAPPACHERENG.COM

DESIGNED: RRS  
DRAWN: SE  
CHECKED: RS  
DATE: SEP. 2018  
SCALE:

| REV | DESCRIPTION | DATE | DWN BY | CKD BY |
|-----|-------------|------|--------|--------|
|     |             |      |        |        |
|     |             |      |        |        |
|     |             |      |        |        |
|     |             |      |        |        |

Signature: **RICHARD SCHAPPACHER, P.E.**  
Professional Engineer # 51501  
Date: \_\_\_\_\_

# Tab 13



August 12, 2022

**Greyhawk Landing CDD**

Subject: Pond 23 Water Level

A site review was made earlier this date to review the water level in Pond 23. There have been reports that the water level appears to remain low in this pond and we were requested to check to see if there were any obvious reasons why the levels remain low.

We reviewed historical arials of this pond and only noticed one aerial where the water level appeared to be at the control water level. We did notice the close proximity to the branch of Mill Creek and wanted to see if we noticed anything that could be causing these low water levels. We walked the entire pond bank and reviewed portions of the branch of Mill Creek that were accessible. The ground level at the branch of Mill Creek was considerably lower than the current water level in the pond. We did not notice any saturated locations of the bank between the pond and the branch of Mill Creek.

The control structure was several feet above the current water level. The pipe located on the southwest corner of the pond was almost completely exposed and with the water level at the control water level, this pipe should be submerged. The pond appears to be fairly shallow as the bank slope into the water appears to be very gradual.

Based on field observations, it appears that the water level in the pond is being controlled by the seepage of water traveling through the sand strata layers in the berm between the pond and the branch of Mill Creek. We would anticipate that the water level rises slightly during a normal rain fall event but may not stay at an elevated level for an extended period of time.

One way to keep the water level higher would be to add a liner to the pond, but this would require pumping the pond dry as it is difficult to determine how the water is accessing the sand strata layer(s).

Report Prepared By:

Rick Schappacher, P.E., District Engineer



Grate Inlet located southwest of Pond 23



South bank viewing east



Viewing southwest corner of Pond 23



Drainage pipe at southwest corner of Pond 23



Outfall Control Structure at northwest portion of pond



Outfall Control Structure at northwest portion of pond



Outfall Control Structure at northwest portion of pond



West bank viewing south



North bank viewing west



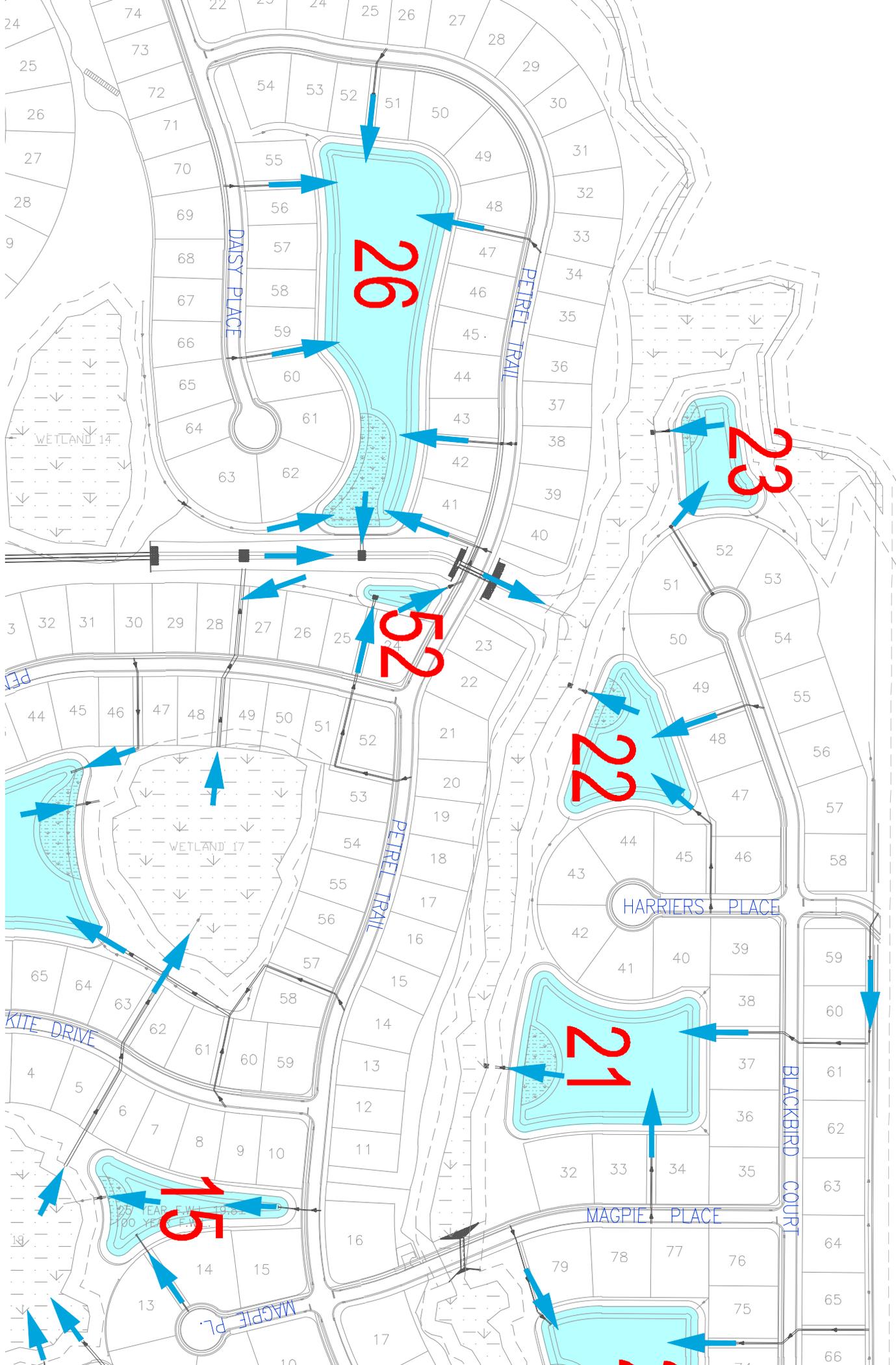
East bank viewing south



East bank viewing south



East bank viewing north



**Tab 14**



Rizzetta & Company

**UPCOMING DATES TO REMEMBER**

- **Next Meeting:** September 22, 2022
- **FY 2020-2021 Audit Completion Deadline:** Audit reviewed and accepted 6-23
- **Next Election (Seats 1, 3, & 5):** November 8, 2022

**District  
Manager's  
Report**

August 18

**2022**

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| <u>FINANCIAL SUMMARY</u>                   |                 | <u>7/31/2022</u>    |
|--|-----------------|---------------------|
| General Fund Cash & Investment Balance:    |                 | \$593,517           |
| Reserve Fund Investment Balance:           |                 | \$1,400,377         |
| Debt Service Fund Investment Balance:      |                 | \$681,810           |
| Capital Projects Fund Investment Balance:  |                 | \$2,370,812         |
| <b>Total Cash and Investment Balances:</b> |                 | <b>\$5,046,516</b>  |
| <b>General Fund Expense Variance:</b>      | <b>\$23,187</b> | <b>Under Budget</b> |



Rizzetta & Company

**MainGate Contract** – An update on the project will be provided at the meeting.

**Crosscreek Environmental Aerator Installation Contract** – Crosscreek received the equipment for installation on 8/17/2022. They are hoping to have the electrical installation done next week,

**Yellowstone Landscape Deficiencies** - As per the direction of the Board of Supervisors a letter of deficiencies was sent to Yellowstone Landscape. The Branch Manager Brian Santillana responded to the notice and stated that they will have the items listed completed by the deadline of August 25<sup>th</sup>.

# Tab 15

GREYHAWK LANDING PENDING ITEM LIST AS OF AUGUST 2022

| Date Entered | Category | Action Item                                    | District Staff Responsible | Vendor Responsible | Target Date | Notes  |
|--------------|----------|--|----------------------------|--------------------|-------------|--|
| 12/17/2020   | O&M      | Research cost of adding steel gates            | FM                         | TBD                | TBD         | <p>An RFP was issued. Proposals are due by December 8, 2021. The Board reviewed the proposals received in response to the RFP on 12-16-2021. After discussion the Board agreed not to award the RFP yet and it was agreed that Supervisor Jacuk will speak with Maingate to obtain responses to many questions asked. In addition Supervisor Jacuk asked staff to reach out to Bond Counsel to inquire regarding the possibility of bond funds being reallocated. The Board approved the proposal presented by Maingate subject to preparation of an agreement by Counsel. Revised proposal received from Maingate on 2-12-2022. District Counsel is working on the agreement. Draft agreement was prepared by District Counsel and submitted to Main Gate for review and response. Timelines and information needed was received and forwarded to Counsel and Supervisor Jacuk for review. Once the agreement is signed by the Chairman a deposit will need to be issued so that they can begin purchasing the equipment and as well as start the permitting process. Final Contract was executed on 3-29-2022. A deposit has been issued as per the agreement. Pending start date for permitting. As per Maingate all materials have been ordered and permitting is now in progress. The District Engineer is working with MainGate to obtain a survey to be submitted as part of the permit process. The District Engineer submitted the surveys received to MainGate on July 5, 2022. MainGate replied on July 8th and confirmed that the final survey they need is for the main gate entrance. <u><a href="#">A conference call was held with Supervisor Jacuk, the Field Manager and the District Manager on 8/16/2022 to discuss the standard operating procedures for the RFID distribution. Both Supervisor Jacuk and the Field Manager held a conference call with MainGate on 8/17/2022. They will provide an update at the upcoming meeting.</a></u></p> |
| 3/25/2021    | O&M      | Installation of Bollards for Golf Cart Traffic | FM                         | TBD                | TBD         | <p>Locations and Pricing for Bollards to prohibit Golf Cart Traffic – This item was tabled subject to pricing from Maingate to provide options for deterrents for the breach points. This item is to be added to the action item list as well. (District Management). <b>This item is still pending.</b></p>   |

| Date Entered | Category | Action Item  | District Staff Responsible | Vendor Responsible        | Target Date | Notes   |
|--------------|----------|--|----------------------------|---------------------------|-------------|---|
| 10/27/2021   | Reserves | Painting of Clubhouse interior and exterior including monuments. | FM                         | Elite Painting and Design | TBD         | The Board approved the proposals presented at the 11/18 meeting. Interior completed exterior and monuments are still pending. Revised proposal to be discussed at the BOS Meeting on 4-28-2022. During the BOS Meeting on 4-28-2022 the Field Manager was directed to obtain another estimate for the painting. The Field Manager was asked to provide the prior pricing as well. At the BOS Meeting held on 6-23-2022 the Board approved the proposal presented by Sunshine Painting. This project is set to commence on August 15th. <u>This project is in process. Pending completion.</u>   |
| 10/27/2021   | Bonds    | Play and Spray   | DM, FM, DC                 | Signet Pool               | TBD         | The Board of Supervisors approved the proposal from Signet Pool for a total of \$ 145, 574.00. District Counsel is to prepare an agreement for signature by the Chairman. A 40% deposit is required. DM is to be provided with an invoice and W9 so that a requisition can be sent to the trustee. The contractor also needs to make a change on the rendering so that there is no spacing between the slides. Both the FM and DM have contacted the vendor as he has concerns regarding language in the agreement. He has not responded. Proposal and rendering to be discussed at the April 28th BOS Meeting. Pool Works provided an engineering cost estimate on 5/9 for the Play and Spray Proposal. They are asking for the District to pay for the costs of engineering and then they can provide an estimate. The Board of Supervisors discussed this item in detail at the BOS Meeting held on May 26, 2022. After discussion the Board approved the proposal for the Engineering Study to be conducted. The Board also approved a NTE of \$ 195,000 for the concept. A discussion was held t the BOS Meeting on 6-23-2022 regarding the Pool Play and Sprays and the Concerns raised by Pool Works regarding the not to exceed amount approved by the Board. The Board selected to move forward with the same footprint possibly lower in height. The agreement with Pool Works was executed by the Chairman on 7/13/2022 for the engineering to commence. <u>Pending scheduling with the Engineer who will prepare the plans.</u> |
| 11/18/2021   | Reserves | Amenity Center Furniture and Blind Replacement                   | FM                         | TBD                       |             | The Board directed the Field Manager to obtain pricing for both the furniture and blinds to be replaced. A discussion was held by the BOS on June 23, 2022 regarding the clubhouse furniture. The Board approved a not to exceed amount of \$ 3, 850 for the new furniture. <u>Furniture has not been ordered as of yet due to items being out of Stock. FM is reviewing other options.</u>   |

| Date Entered | Category | Action Item   | District Staff Responsible | Vendor Responsible | Target Date | Notes  |
|--------------|----------|---|----------------------------|--------------------|-------------|--|
| 11/18/2021   | Bonds    | Roadway Paving  | DE                         | TBD                |             | The Board selected Superior Paving. The contract was executed on 11-9-2021. Pending scheduling. Bonds were received and provided to the District Manager pending scheduling. Paving began on 4/18/2022 final inspection pending. The District Engineer met with the contractor and they are scheduling work to be completed at two intersections (Greyhawk and Peregrin, and the Greyhawk and Daisy Blvd). During the BOS Meeting on June 23, 2022 the District Engineer was supposed to be onsite on 6-23-2022 but had to reschedule to be onsite on 6-24-2022. This was to address items reported by the DE that required correction. <u>District Engineer to provide update at the meeting.</u>   |
| 12/16/2021   | O&M      | Purchase and installation of benches along Greyhawk Blvd. | FM                         | TBD                | TBD         | Proposal from Miller Recreation approved at BOS Meeting on 1-26-2022. Benches were ordered and are pending shipping. <u>Benches ordered delivery pending.</u>  |
| 1/26/2022    | Reserves | Reserve Study   | DM,FM,DC. Mark Bush        | TBD                | TBD         | The board approved the proposal presented by Custom Reserves. District Counsel prepared an agreement which was executed on 2/9/2022. Pending scheduling of onsite visit and review. Onsite meeting scheduled for 3-23-2022. Onsite meeting was held pending first draft. Study was completed and sent to the Board for review. Review will take place at the budget workshop on 5/23/2022. DM reviewed some of the items that were removed from the reserve study with the Board at the budget workshop. The Board directed the DM to have the items add back in. After discussion with Custom Reserves both DM and the District Engineer need to discuss and review some of the items including those being paid for by the bond funds. On June 30, 2022 the DE and DM reviewed the Capital Projects to date and the expenditures. During the next BOS the Board will be presented with a summary of Engineering Fees to be reimbursed back to the General Fund for projects from the Capital Projects fund. <u>At the July BOS Meeting the Board authorized staff to prepare a requisition reimbursing the General Fund for the Engineering fees paid for the Capital projects. Pending issuance of the July statements.</u> |

**Tab 16**



Rizzetta & Company

# Greyhawk Landing Community Development District

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**Financial Statements  
(Unaudited)**

**July 31, 2022**

**Prepared by: Rizzetta & Company, Inc.**

[greyhawkcdd.org](http://greyhawkcdd.org)  
[rizzetta.com](http://rizzetta.com)

**Greyhawk Landing Community Development District**

Balance Sheet

As of 7/31/2022

(In Whole Numbers)

|  | General Fund   | Reserve Fund     | Debt Service Fund | Capital Projects Fund | Total Governmental Funds | General Fixed Assets Account Group | General Long Term Debt Account Group |
|--|----------------|------------------|-------------------|-----------------------|--------------------------|------------------------------------|--------------------------------------|
| <b>Assets</b>                                |                |                  |                   |                       |                          |                                    |                                      |
| Cash In Bank                                 | 194,596        | 0                | 0                 | 0                     | 194,596                  | 0                                  | 0                                    |
| Investments                                  | 398,921        | 0                | 681,810           | 2,370,812             | 3,451,543                | 0                                  | 0                                    |
| Investments - Reserves                       | 0              | 1,400,377        | 0                 | 0                     | 1,400,377                | 0                                  | 0                                    |
| Accounts Receivable                          | 0              | 0                | 0                 | 0                     | 0                        | 0                                  | 0                                    |
| Prepaid Expenses                             | 4,050          | 0                | 0                 | 0                     | 4,050                    | 0                                  | 0                                    |
| Deposits                                     | 9,130          | 0                | 0                 | 0                     | 9,130                    | 0                                  | 0                                    |
| Due From Other Funds                         | 71,599         | 0                | 0                 | 0                     | 71,599                   | 0                                  | 0                                    |
| Amount Available-Debt Service                | 0              | 0                | 0                 | 0                     | 0                        | 0                                  | 681,810                              |
| Amount To Be Provided-Debt Service           | 0              | 0                | 0                 | 0                     | 0                        | 0                                  | 10,931,190                           |
| Fixed Assets                                 | 0              | 0                | 0                 | 0                     | 0                        | 27,843,293                         | 0                                    |
| <b>Total Assets</b>                          | <u>678,296</u> | <u>1,400,377</u> | <u>681,810</u>    | <u>2,370,812</u>      | <u>5,131,295</u>         | <u>27,843,293</u>                  | <u>11,613,000</u>                    |
| <b>Liabilities</b>                           |                |                  |                   |                       |                          |                                    |                                      |
| Accounts Payable                             | 0              | 0                | 0                 | 0                     | 0                        | 0                                  | 0                                    |
| Sales Tax Payable                            | 55             | 0                | 0                 | 0                     | 55                       | 0                                  | 0                                    |
| Accrued Expenses Payable                     | 32,107         | 0                | 0                 | 0                     | 32,107                   | 0                                  | 0                                    |
| Deposits                                     | 4,000          | 0                | 0                 | 0                     | 4,000                    | 0                                  | 0                                    |
| Due To Other Funds                           | 0              | 23,493           | 0                 | 48,106                | 71,599                   | 0                                  | 0                                    |
| Other Current Liabilities                    | 0              | 0                | 0                 | 0                     | 0                        | 0                                  | 0                                    |
| Revenue Bonds Payable-Long Term              | 0              | 0                | 0                 | 0                     | 0                        | 0                                  | 11,613,000                           |
| <b>Total Liabilities</b>                     | <u>36,162</u>  | <u>23,493</u>    | <u>0</u>          | <u>48,106</u>         | <u>107,761</u>           | <u>0</u>                           | <u>11,613,000</u>                    |
| <b>Fund Equity &amp; Other Credits</b>       |                |                  |                   |                       |                          |                                    |                                      |
| Beginning Fund Balance                       | 322,045        | 1,265,630        | 645,602           | 3,685,756             | 5,919,033                | 27,843,293                         | 0                                    |
| Net Change in Fund Balance                   | 320,089        | 111,255          | 36,208            | (1,363,050)           | (895,499)                | 0                                  | 0                                    |
| <b>Total Fund Equity &amp; Other Credits</b> | <u>642,134</u> | <u>1,376,884</u> | <u>681,810</u>    | <u>2,322,706</u>      | <u>5,023,534</u>         | <u>27,843,293</u>                  | <u>0</u>                             |
| <b>Total Liabilities &amp; Fund Equity</b>   | <u>678,296</u> | <u>1,400,377</u> | <u>681,810</u>    | <u>2,370,812</u>      | <u>5,131,295</u>         | <u>27,843,293</u>                  | <u>11,613,000</u>                    |

See Notes to Unaudited Financial Statements

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|  | Annual<br>Budget | YTD Budget       | YTD Actual       | YTD Variance  | Percent Annual<br>Budget<br>Remaining |
|--|------------------|------------------|------------------|---------------|---------------------------------------|
| <b>Revenues</b>                                  |                  |                  |                  |               |                                       |
| Interest Earnings                                |                  |                  |                  |               |                                       |
| Interest Earnings                                | 0                | 0                | 465              | 465           | 0.00%                                 |
| Special Assessments                              |                  |                  |                  |               |                                       |
| Tax Roll   | 1,580,514        | 1,580,514        | 1,595,929        | 15,415        | (0.97)%                               |
| Other Miscellaneous Revenues                     |                  |                  |                  |               |                                       |
| Miscellaneous Revenue                            | 0                | 0                | 11,144           | 11,144        | 0.00%                                 |
| Insurance Proceeds                               | 0                | 0                | 10,010           | 10,010        | 0.00%                                 |
| <b>Total Revenues</b>                            | <b>1,580,514</b> | <b>1,580,514</b> | <b>1,617,549</b> | <b>37,035</b> | <b>(2.34)%</b>                        |
| <b>Expenditures</b>                              |                  |                  |                  |               |                                       |
| Legislative                                      |                  |                  |                  |               |                                       |
| Supervisor Fees                                  | 7,200            | 6,000            | 6,000            | 0             | 16.66%                                |
| Financial & Administrative                       |                  |                  |                  |               |                                       |
| Administrative Services                          | 4,500            | 3,750            | 3,750            | 0             | 16.66%                                |
| District Management                              | 22,500           | 18,750           | 18,750           | 0             | 16.66%                                |
| District Engineer                                | 35,000           | 29,167           | 22,785           | 6,381         | 34.89%                                |
| Disclosure Report                                | 1,000            | 1,000            | 1,000            | 0             | 0.00%                                 |
| Trustees Fees                                    | 7,000            | 7,000            | 5,383            | 1,617         | 23.09%                                |
| Assessment Roll                                  | 5,000            | 5,000            | 5,000            | 0             | 0.00%                                 |
| Financial & Revenue Collections                  | 4,000            | 3,333            | 3,337            | (4)           | 16.57%                                |
| Accounting Services                              | 19,000           | 15,833           | 15,830           | 3             | 16.68%                                |
| Auditing Services                                | 3,425            | 3,425            | 3,425            | 0             | 0.00%                                 |
| Arbitrage Rebate Calculation                     | 1,000            | 1,000            | 2,000            | (1,000)       | (100.00)%                             |
| Miscellaneous Mailings                           | 100              | 83               | 1,801            | (1,717)       | (1,700.58)%                           |
| Public Officials Liability Insurance             | 3,256            | 3,256            | 3,108            | 148           | 4.54%                                 |
| Legal Advertising                                | 2,300            | 1,917            | 509              | 1,408         | 77.87%                                |
| Square Account Fees                              | 0                | 0                | 186              | (186)         | 0.00%                                 |
| Dues, Licenses & Fees                            | 175              | 175              | 175              | 0             | 0.00%                                 |
| Miscellaneous Fees                               | 500              | 417              | 100              | 317           | 80.00%                                |
| Website Hosting, Maintenance, Backup (and Email) | 4,000            | 3,333            | 3,588            | (254)         | 10.31%                                |
| Legal Counsel                                    |                  |                  |                  |               |                                       |
| District Counsel                                 | 35,000           | 29,167           | 31,382           | (2,215)       | 10.33%                                |
| Security Operations                              |                  |                  |                  |               |                                       |
| Security Services & Patrols                      | 284,000          | 236,667          | 236,132          | 535           | 16.85%                                |
| Guardhouse Maintenance                           | 3,500            | 2,917            | 0                | 2,917         | 100.00%                               |
| Heat A/C System Maintenance                      | 500              | 417              | 0                | 417           | 100.00%                               |
| Miscellaneous Operating Supplies                 | 500              | 417              | 0                | 417           | 100.00%                               |
| Security Camera Maintenance                      | 2,500            | 2,083            | 2,763            | (680)         | (10.51)%                              |
| Security Monitoring Services                     | 4,900            | 4,083            | 5,403            | (1,320)       | (10.27)%                              |

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|  | Annual<br>Budget | YTD Budget | YTD Actual | YTD Variance | Percent Annual<br>Budget<br>Remaining |
|--|------------------|------------|------------|--------------|---------------------------------------|
| Guard & Gate Facility<br>Maintenance     | 1,000            | 833        | 9,748      | (8,915)      | (874.78)%                             |
| Electric Utility Services                |                  |            |            |              |                                       |
| Utility - Recreation Facilities          | 44,000           | 36,667     | 31,914     | 4,753        | 27.46%                                |
| Utility Services                         | 24,000           | 20,000     | 28,265     | (8,265)      | (17.77)%                              |
| Street Lights                            | 9,000            | 7,500      | 7,069      | 431          | 21.45%                                |
| Gas Utility Services                     |                  |            |            |              |                                       |
| Utility Services                         | 200              | 167        | 166        | 1            | 16.95%                                |
| Garbage/Solid Waste Control<br>Services  |                  |            |            |              |                                       |
| Garbage - Recreation Facility            | 8,500            | 7,083      | 6,325      | 759          | 25.59%                                |
| Water-Sewer Combination Services         |                  |            |            |              |                                       |
| Utility Services                         | 13,000           | 10,833     | 10,554     | 279          | 18.81%                                |
| Stormwater Control                       |                  |            |            |              |                                       |
| Aquatic Maintenance                      | 54,984           | 45,820     | 42,942     | 2,878        | 21.90%                                |
| Wetland Monitoring &<br>Maintenance      | 15,000           | 12,500     | 13,635     | (1,135)      | 9.10%                                 |
| Lake/Pond Bank Maintenance               | 7,000            | 5,833      | 535        | 5,298        | 92.35%                                |
| Midge Fly Treatments                     | 17,500           | 14,583     | 189        | 14,394       | 98.92%                                |
| Fountain Service Repair &<br>Maintenance | 2,000            | 1,667      | 5,407      | (3,741)      | (170.36)%                             |
| Miscellaneous Expense                    | 500              | 417        | 0          | 417          | 100.00%                               |
| Aquatic Plant Replacement                | 3,000            | 2,500      | 3,813      | (1,313)      | (27.10)%                              |
| Stormwater System Maintenance            | 1,000            | 833        | 4,985      | (4,152)      | (398.50)%                             |
| Maintenance of Invasive Areas            | 8,000            | 6,667      | 0          | 6,667        | 100.00%                               |
| Invasive Removal                         | 17,500           | 14,583     | 0          | 14,583       | 100.00%                               |
| Other Physical Environment               |                  |            |            |              |                                       |
| Employee - Salaries                      | 125,052          | 104,210    | 134,197    | (29,987)     | (7.31)%                               |
| Employee - Payroll Taxes                 | 9,682            | 8,068      | 836        | 7,232        | 91.36%                                |
| Employee - Workers' Comp                 | 5,955            | 4,963      | 957        | 4,006        | 83.92%                                |
| Employee - Health Stipend                | 18,000           | 15,000     | 2,814      | 12,186       | 84.36%                                |
| Employee - ADP Fees                      | 3,000            | 2,500      | 894        | 1,606        | 70.19%                                |
| General Liability Insurance              | 4,420            | 4,420      | 4,051      | 369          | 8.34%                                 |
| Property Insurance                       | 12,718           | 12,718     | 12,841     | (123)        | (0.96)%                               |
| Entry & Walls Maintenance                | 5,000            | 4,167      | 4,059      | 108          | 18.83%                                |
| Landscape Maintenance                    | 371,947          | 309,956    | 313,653    | (3,697)      | 15.67%                                |
| Irrigation Maintenance                   | 12,000           | 10,000     | 19,967     | (9,967)      | (66.39)%                              |
| Tree Trimming Services                   | 5,000            | 4,167      | 1,775      | 2,392        | 64.50%                                |
| Well Maintenance                         | 3,000            | 2,500      | 0          | 2,500        | 100.00%                               |
| Holiday Decorations                      | 12,000           | 12,000     | 13,200     | (1,200)      | (10.00)%                              |
| Annual Mulching                          | 35,000           | 29,167     | 36,892     | (7,725)      | (5.40)%                               |
| Fire Ant - Top Choice                    | 6,000            | 5,000      | 0          | 5,000        | 100.00%                               |
| Annuals                                  | 15,000           | 12,500     | 5,007      | 7,493        | 66.62%                                |

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|  | Annual<br>Budget | YTD Budget | YTD Actual | YTD Variance | Percent Annual<br>Budget<br>Remaining |
|--|------------------|------------|------------|--------------|---------------------------------------|
| Landscape Replacement Plants,<br>Shrubs, Trees | 20,000           | 16,667     | 32,909     | (16,243)     | (64.54)%                              |
| Field Services                                 | 0                | 0          | 3,200      | (3,200)      | 0.00%                                 |
| Miscellaneous Expense                          | 500              | 417        | 0          | 417          | 100.00%                               |
| <b>Road &amp; Street Facilities</b>            |                  |            |            |              |                                       |
| Street Light Decorative Light<br>Maintenance   | 30,000           | 25,000     | 20,832     | 4,168        | 30.56%                                |
| Gate Facility Maintenance                      | 17,000           | 14,167     | 5,277      | 8,890        | 68.95%                                |
| Roadway Repair & Maintenance                   | 2,500            | 2,083      | 0          | 2,083        | 100.00%                               |
| Sidewalk Repair & Maintenance                  | 15,000           | 12,500     | 3,150      | 9,350        | 79.00%                                |
| Parking Lot Repair &<br>Maintenance            | 1,500            | 1,250      | 2,382      | (1,132)      | (58.78)%                              |
| Street Sign Repair &<br>Replacement            | 5,000            | 4,167      | 0          | 4,167        | 100.00%                               |
| <b>Parks &amp; Recreation</b>                  |                  |            |            |              |                                       |
| Maintenance & Repair                           | 27,000           | 22,500     | 20,457     | 2,043        | 24.23%                                |
| Office Supplies                                | 3,500            | 2,917      | 4,280      | (1,363)      | (22.27)%                              |
| Vehicle Maintenance                            | 1,000            | 833        | 5,259      | (4,426)      | (425.94)%                             |
| Cable Television & Internet                    | 13,000           | 10,833     | 11,002     | (169)        | 15.36%                                |
| Pool Repairs                                   | 10,000           | 8,333      | 16,066     | (7,733)      | (60.66)%                              |
| Clubhouse - Facility Janitorial<br>Service     | 10,000           | 8,333      | 7,590      | 743          | 24.10%                                |
| Fitness Equipment Maintenance<br>& Repair      | 5,000            | 4,167      | 6,239      | (2,072)      | (24.77)%                              |
| Pool/Water Park/Fountain<br>Maintenance        | 1,000            | 833        | 0          | 833          | 100.00%                               |
| Furniture Repair/Replacement                   | 3,000            | 2,500      | 0          | 2,500        | 100.00%                               |
| Playground Equipment and<br>Maintenance        | 2,000            | 1,667      | 0          | 1,667        | 100.00%                               |
| Tennis Court Maintenance &<br>Supplies         | 5,000            | 4,167      | 1,153      | 3,014        | 76.94%                                |
| Basketball Court Maintenance &<br>Supplies     | 3,000            | 2,500      | 1,061      | 1,439        | 64.62%                                |
| Dock Repair & Maintenance                      | 3,000            | 2,500      | 0          | 2,500        | 100.00%                               |
| Pest Control & Termite Bond                    | 1,000            | 833        | 831        | 2            | 16.89%                                |
| Athletic/Park Court/Field Repairs              | 1,000            | 833        | 275        | 558          | 72.50%                                |
| Lighting Replacement                           | 2,000            | 1,667      | 0          | 1,667        | 100.00%                               |
| Pool Service Contract                          | 43,200           | 36,000     | 36,000     | 0            | 16.66%                                |
| Facility Supplies                              | 1,000            | 833        | 4,371      | (3,538)      | (337.13)%                             |
| Clubhouse Miscellaneous<br>Expense             | 3,500            | 2,917      | 5,586      | (2,670)      | (59.61)%                              |
| <b>Contingency</b>                             |                  |            |            |              |                                       |
| Miscellaneous Contingency                      | 30,000           | 25,000     | 25,220     | (220)        | 15.93%                                |

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|   | <u>Annual<br/>Budget</u> | <u>YTD Budget</u> | <u>YTD Actual</u> | <u>YTD Variance</u> | <u>Percent Annual<br/>Budget<br/>Remaining</u> |
|---|--------------------------|-------------------|-------------------|---------------------|--|
| Total Expenditures  | <u>1,580,514</u>         | <u>1,325,427</u>  | <u>1,302,240</u>  | <u>23,187</u>       | <u>17.61%</u>                                  |
| Excess of Revenues Over (Under)<br>Expenditures                 | 0                        | 255,087           | 315,309           | 60,222              | 0.00%  |
| Other Financing Sources (Uses)                                  |                          |                   |                   |                     |  |
| Prior Year Credit   | 0                        | 0                 | 4,780             | 4,780               | 0.00%  |
| Excess of Rev./Other Sources Over<br>(Under) Expend./Other Uses | 0                        | 255,087           | 320,089           | 65,002              | 0.00%  |
| Fund Balance- Beginning of Period                               | 0                        | 0                 | 322,045           | 322,045             | 0.00%  |
| Fund Balance - End of Period                                    | <u>0</u>                 | <u>255,087</u>    | <u>642,134</u>    | <u>387,047</u>      | <u>0.00%</u>                                   |

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

Reserve Fund - 005

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|   | Annual Budget  | Current Period<br>Actual | Budget to Actual<br>Variance | Percent Annual<br>Budget Remaining |
|---|----------------|--------------------------|------------------------------|------------------------------------|
| <b>Revenues</b>   |                |                          |                              |                                    |
| Interest Earnings   |                |                          |                              |                                    |
| Interest Earnings   | 0              | 2,439                    | 2,439                        | 0.00%                              |
| Special Assessments   |                |                          |                              |                                    |
| Tax Roll  | 250,000        | 250,000                  | 0                            | 0.00%                              |
| <b>Total Revenues</b>   | <u>250,000</u> | <u>252,439</u>           | <u>2,439</u>                 | <u>0.98%</u>                       |
| <b>Expenditures</b>   |                |                          |                              |                                    |
| Contingency   |                |                          |                              |                                    |
| Capital Reserves  | 250,000        | 139,280                  | 110,720                      | 44.28%                             |
| <b>Total Expenditures</b>                                       | <u>250,000</u> | <u>139,280</u>           | <u>110,720</u>               | <u>44.29%</u>                      |
| Excess of Revenues Over (Under)<br>Expenditures                 | 0              | 113,159                  | 113,159                      | 0.00%                              |
| <b>Other Financing Sources (Uses)</b>                           |                |                          |                              |                                    |
| Unrealized Gain/Loss on Investments                             | 0              | (1,904)                  | (1,904)                      | 0.00%                              |
| Excess of Rev./Other Sources Over (Under)<br>Expend./Other Uses | 0              | 111,255                  | 111,255                      | 0.00%                              |
| <b>Fund Balance- Beginning of Period</b>                        | 0              | 1,265,630                | 1,265,630                    | 0.00%                              |
| <b>Fund Balance - End of Period</b>                             | <u>0</u>       | <u>1,376,884</u>         | <u>1,376,884</u>             | <u>0.00%</u>                       |

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

Debt Service Fund-Series 2021 - 200

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|   | Annual Budget   | Current Period<br>Actual | Budget to Actual<br>Variance | Percent Annual<br>Budget Remaining |
|---|-----------------|--------------------------|------------------------------|------------------------------------|
| <b>Revenues</b>   |                 |                          |                              |                                    |
| Interest Earnings   |                 |                          |                              |                                    |
| Interest Earnings   | 0               | 8                        | 8                            | 0.00%                              |
| Special Assessments   |                 |                          |                              |                                    |
| Tax Roll  | 354,900         | 357,890                  | 2,990                        | 0.84%                              |
| <b>Total Revenues</b>   | <u>354,900</u>  | <u>357,897</u>           | <u>2,997</u>                 | <u>0.84%</u>                       |
| <b>Expenditures</b>   |                 |                          |                              |                                    |
| Debt Service  |                 |                          |                              |                                    |
| Interest  | 72,900          | 75,600                   | (2,700)                      | (3.70)%                            |
| Principal   | 282,000         | 283,000                  | (1,000)                      | (0.35)%                            |
| <b>Total Expenditures</b>                                       | <u>354,900</u>  | <u>358,600</u>           | <u>(3,700)</u>               | <u>(1.04)%</u>                     |
| Excess of Revenues Over (Under)<br>Expenditures                 | 0               | (703)                    | (703)                        | 0.00%                              |
| Excess of Rev./Other Sources Over (Under)<br>Expend./Other Uses | 0               | (703)                    | (703)                        | 0.00%                              |
| Fund Balance- Beginning of Period                               | 0               | 63,218                   | 63,218                       | 0.00%                              |
| <b>Fund Balance - End of Period</b>                             | <u><u>0</u></u> | <u><u>62,516</u></u>     | <u><u>62,516</u></u>         | <u><u>0.00%</u></u>                |

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

Debt Service Fund-Series 2013 - 201

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|   | Annual Budget   | Current Period<br>Actual | Budget to Actual<br>Variance | Percent Annual<br>Budget Remaining |
|---|-----------------|--------------------------|------------------------------|------------------------------------|
| <b>Revenues</b>   |                 |                          |                              |                                    |
| Interest Earnings   |                 |                          |                              |                                    |
| Interest Earnings   | 0               | 493                      | 493                          | 0.00%                              |
| Special Assessments   |                 |                          |                              |                                    |
| Tax Roll  | 365,332         | 368,409                  | 3,078                        | 0.84%                              |
| <b>Total Revenues</b>   | <u>365,332</u>  | <u>368,903</u>           | <u>3,571</u>                 | <u>0.98%</u>                       |
| <b>Expenditures</b>   |                 |                          |                              |                                    |
| Debt Service  |                 |                          |                              |                                    |
| Interest  | 265,332         | 265,070                  | 262                          | 0.09%                              |
| Principal   | 100,000         | 100,000                  | 0                            | 0.00%                              |
| <b>Total Expenditures</b>                                       | <u>365,332</u>  | <u>365,070</u>           | <u>262</u>                   | <u>0.07%</u>                       |
| Excess of Revenues Over (Under)<br>Expenditures                 | 0               | 3,833                    | 3,833                        | 0.00%                              |
| Excess of Rev./Other Sources Over (Under)<br>Expend./Other Uses | 0               | 3,833                    | 3,833                        | 0.00%                              |
| Fund Balance- Beginning of Period                               | 0               | 565,339                  | 565,339                      | 0.00%                              |
| <b>Fund Balance - End of Period</b>                             | <u><u>0</u></u> | <u><u>569,171</u></u>    | <u><u>569,171</u></u>        | <u><u>0.00%</u></u>                |

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

Debt Service Fund--Series 2021 - 202

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|   | Annual Budget   | Current Period<br>Actual | Budget to Actual<br>Variance | Percent Annual<br>Budget Remaining |
|---|-----------------|--------------------------|------------------------------|------------------------------------|
| <b>Revenues</b>   |                 |                          |                              |                                    |
| Interest Earnings   |                 |                          |                              |                                    |
| Interest Earnings   | 0               | 6                        | 6                            | 0.00%                              |
| Special Assessments   |                 |                          |                              |                                    |
| Tax Roll  | 312,007         | 314,414                  | 2,407                        | 0.77%                              |
| <b>Total Revenues</b>   | <u>312,007</u>  | <u>314,420</u>           | <u>2,413</u>                 | <u>0.77%</u>                       |
| <b>Expenditures</b>   |                 |                          |                              |                                    |
| Debt Service  |                 |                          |                              |                                    |
| Interest  | 98,007          | 67,342                   | 30,665                       | 31.28%                             |
| Principal   | 214,000         | 214,000                  | 0                            | 0.00%                              |
| <b>Total Expenditures</b>                                       | <u>312,007</u>  | <u>281,342</u>           | <u>30,665</u>                | <u>9.83%</u>                       |
| Excess of Revenues Over (Under)<br>Expenditures                 | <u>0</u>        | <u>33,078</u>            | <u>33,078</u>                | <u>0.00%</u>                       |
| <b>Other Financing Sources (Uses)</b>                           |                 |                          |                              |                                    |
| Interfund Transfer  | 0               | 0                        | 0                            | 0.00%                              |
| Excess of Rev./Other Sources Over (Under)<br>Expend./Other Uses | <u>0</u>        | <u>33,078</u>            | <u>33,078</u>                | <u>0.00%</u>                       |
| Fund Balance- Beginning of Period                               | 0               | 17,045                   | 17,045                       | 0.00%                              |
| <b>Fund Balance - End of Period</b>                             | <u><u>0</u></u> | <u><u>50,123</u></u>     | <u><u>50,123</u></u>         | <u><u>0.00%</u></u>                |

**Greyhawk Landing Community Development District**

Statement of Revenues and Expenditures

Capital Projects Fund--Series 2021 - 302

From 10/1/2021 Through 7/31/2022

(In Whole Numbers)

|   | <u>Annual Budget</u> | <u>Current Period<br/>Actual</u> | <u>Budget to Actual<br/>Variance</u> | <u>Percent Annual<br/>Budget Remaining</u> |
|---|----------------------|----------------------------------|--------------------------------------|--|
| <b>Revenues</b>   |                      |                                  |                                      |  |
| Interest Earnings   |                      |                                  |                                      |  |
| Interest Earnings   | 0                    | 143                              | 143                                  | 0.00%                                      |
| Total Revenues  | <u>0</u>             | <u>143</u>                       | <u>143</u>                           | <u>0.00%</u>                               |
| <b>Expenditures</b>   |                      |                                  |                                      |  |
| Financial & Administrative                                      |                      |                                  |                                      |  |
| District Engineer   | 0                    | 679                              | (679)                                | 0.00%                                      |
| Other Physical Environment                                      |                      |                                  |                                      |  |
| Improvements Other Than Buildings                               | 0                    | 1,362,514                        | (1,362,514)                          | 0.00%                                      |
| Total Expenditures  | <u>0</u>             | <u>1,363,193</u>                 | <u>(1,363,193)</u>                   | <u>0.00%</u>                               |
| Excess of Revenues Over (Under)<br>Expenditures                 | 0                    | (1,363,050)                      | (1,363,050)                          | 0.00%                                      |
| <b>Other Financing Sources (Uses)</b>                           |                      |                                  |                                      |  |
| Interfund Transfer  | 0                    | (0)                              | (0)                                  | 0.00%                                      |
| Excess of Rev./Other Sources Over (Under)<br>Expend./Other Uses | 0                    | (1,363,050)                      | (1,363,050)                          | 0.00%                                      |
| Fund Balance- Beginning of Period                               | 0                    | 3,685,756                        | 3,685,756                            | 0.00%                                      |
| Fund Balance - End of Period                                    | <u><u>0</u></u>      | <u><u>2,322,706</u></u>          | <u><u>2,322,706</u></u>              | <u><u>0.00%</u></u>                        |

**Greyhawk Landing CDD**  
**Investment Summary**  
**July 31, 2022**

| <u>Account</u>                                 | <u>Investment</u>   | <u>Balance as of</u><br><u>July 31, 2022</u> |
|--|---|--|
| The Bank of Tampa                              | Money Market  | \$ 3,125                                     |
| The Bank of Tampa ICS Program:                 |   |  |
| Capital Bank, National Association             | Money Market  | 248,456                                      |
| CrossFirst Bank                                | Money Market  | 38,740                                       |
| Dime Community Bank                            | Money Market  | 8  |
| First-Citizens Bank & Trust Company            | Money Market  | 108,592                                      |
|  | <b>Total General Fund Investments</b>                           | <b><u>\$ 398,921</u></b>                     |
| FL CLASS General Fund Reserve - Enhanced Cash  | FL Class General Fund Reserve - Enhanced Cash - 1.3428% Monthly | \$ 429,741                                   |
| The Bank of Tampa ICS Program Capital Reserve: |   |  |
| Customers Bank                                 | Money Market  | 124,053                                      |
| First Republic Bank                            | Money Market  | 248,456                                      |
| First-Citizens Bank & Trust Company            | Money Market  | 139,860                                      |
| Pinnacle Bank                                  | Money Market  | 248,456                                      |
| Western Alliance Bank                          | Money Market  | 95   |
| The Bank of Tampa ICS Program Road Reserve:    |   |  |
| CrossFirst Bank                                | Money Market  | 209,712                                      |
| Dime Community Bank                            | Money Market  | 4  |
|  | <b>Total Reserve Fund Investments</b>                           | <b><u>\$ 1,400,377</u></b>                   |
| US Bank S2013 Revenue                          | First Amer Treasury Oblig Class Y                               | \$ 203,788                                   |
| US Bank S2013 Prepayment                       | First Amer Treasury Oblig Class Y                               | 376  |
| US Bank S2013 Reserve                          | First Amer Treasury Oblig Class Y                               | 365,007                                      |
| US Bank S2021 Refunding - Revenue              | US Bank Money Market Ct   | 61,589                                       |
| US Bank S2021 Refunding - Prepayment           | US Bank Money Market Ct   | 927  |
| US Bank S2021 Revenue                          | US Bank Money Market Ct   | 50,123                                       |
|  | <b>Total Debt Service Fund Investments</b>                      | <b><u>\$ 681,810</u></b>                     |
| US Bank S2021 Acquisition & Construction       | US Bank Money Market Ct   | \$ 2,370,812                                 |
|  | <b>Total Capital Projects Fund Investments</b>                  | <b><u>\$ 2,370,812</u></b>                   |

**GREYHAWK LANDING  
COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS SERIES 2021**

**Construction Account Activity Through July 31, 2022**

|                 |                              |           |                     |
|-----------------|------------------------------|-----------|---------------------|
| <b>Inflows:</b> | <b>Debt Proceeds</b>         | <b>\$</b> | <b>3,844,216.91</b> |
|                 | <b>Total Bond Proceeds:</b>  |           | <b>3,844,216.91</b> |
|                 | <b>Interest Earnings</b>     |           | <b>142.97</b>       |
|                 | <b>Due From General Fund</b> |           | <b>13,215.00</b>    |
|                 | <b>Total Inflows:</b>        | <b>\$</b> | <b>3,857,574.88</b> |

**Outflows:**

| <b>Requisition<br/>Date</b> | <b>Requisition<br/>Number</b> | <b>Contractor</b>                               | <b>Amount</b>         | <b>Status<br/>as of 07/31/22</b> |
|-----------------------------|-------------------------------|---|-----------------------|----------------------------------|
| 08/31/21                    | COI                           | Bryant Miller - Bond Counsel                    | \$ (35,000.00)        | Cleared                          |
| 08/31/21                    | COI                           | MBS Capital - Placement Agent                   | (58,035.00)           | Cleared                          |
| 08/31/21                    | COI                           | Persson & Cohen - District Counsel              | (25,000.00)           | Cleared                          |
| 08/31/21                    | COI                           | Rizzetta & Company - Special Assessment         | (20,000.00)           | Cleared                          |
| 08/31/21                    | COI                           | Rizzetta & Company - District Manager           | (5,000.00)            | Cleared                          |
| 08/31/21                    | COI                           | Squire Patton - Trustee Counsel                 | (5,500.00)            | Cleared                          |
| 09/30/21                    | COI                           | Trustee Fees                                    | (5,825.00)            | Cleared                          |
| 12/13/21                    | CR2                           | Engineer Fees                                   | (4,780.00)            | Cleared                          |
|                             |                               | <b>Total COI Expenses:</b>                      | <b>(159,140.00)</b>   |                                  |
| 11/17/2021                  | 1                             | ANJ Excavation                                  | (12,612.50)           | Cleared                          |
| 12/22/2021                  | 3                             | Greyhawk Landing                                | (51,840.00)           | Cleared                          |
| 1/13/2022                   | 4                             | Crosscreek Environmental                        | (79,740.00)           | Cleared                          |
| 3/29/2022                   | 5                             | Main Gate Enterprises, Inc.                     | (111,464.50)          | Cleared                          |
| 3/29/2022                   | 6                             | ANJ Excavation LLC                              | (16,687.50)           | Cleared                          |
| 3/29/2022                   | 7                             | Yellowstone Landscape                           | (3,495.40)            | Cleared                          |
| 4/6/2022                    | 8                             | Main Gate Enterprises, Inc.                     | (111,464.50)          | Cleared                          |
| 4/19/2022                   | 9                             | Gulf Coast Grass Inc.                           | (49,658.40)           | Cleared                          |
| 4/19/2022                   | 10                            | Yellowstone Landscape                           | (4,176.19)            | Cleared                          |
| 5/31/2022                   | 11                            | Stahlman-England Irrigation, Inc.               | (69,991.00)           | Cleared                          |
| 5/31/2022                   | 12                            | Superior Asphalt, Inc.                          | (771,025.40)          | Cleared                          |
| 7/6/2022                    | 13                            | Owens Electric, Inc.                            | (1,648.50)            | Cleared                          |
| 7/6/2022                    | 14                            | Stahlman-England Irrigation, Inc.               | (43,819.00)           | Cleared                          |
|                             |                               | <b>Total Requisitions:</b>                      | <b>(1,327,622.89)</b> |                                  |
|                             |                               | <b>Total Construction Requisitions and COI:</b> | <b>(1,486,762.89)</b> |                                  |

|                        |                       |
|------------------------|-----------------------|
| <b>Due to GF:</b>      | <b>(48,106.32)</b>    |
| <b>Total Outflows:</b> | <b>(1,534,869.21)</b> |

**Series 2021 Construction Fund Balance at July 31, 2022** **\$ 2,322,705.67**

**Greyhawk Landing Community Development District**  
**Notes to Unaudited Financial Statements**  
**July 31, 2022**

**Balance Sheet**

1. Trust statement activity has been recorded through 07/31/22.
2. See EMMA (Electronic Municipal Market Access) at <https://emma.msrb.org> for Municipal Disclosures and Market Data.
3. For presentation purposes, the Reserves are shown in a separate fund titled Reserve Fund.

**Tab 17**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Greyhawk Landing Community Development District was held on **Thursday, July 28, 2022 at 6:00 p.m.** at the Greyhawk Landing Clubhouse, located at 12350 Mulberry Avenue, Bradenton, FL 34212.

Present and constituting a quorum:

|             |  |
|-------------|--|
| Jim Hengel  | <b>Board Supervisor, Chair</b>               |
| Mark Bush   | <b>Board Supervisor, Vice Chair</b>          |
| Cheri Ady   | <b>Board Supervisor, Assistant Secretary</b> |
| Scott Jacuk | <b>Board Supervisor, Assistant Secretary</b> |

Also present were:

|                     |  |
|---------------------|--|
| Belinda Blandon     | <b>District Manager, Rizzetta &amp; Company, Inc.</b>        |
| John Toborg         | <b>Manager, Landscape Inspection Services</b>                |
| David Jackson       | <b>District Counsel –</b>                                    |
|                     | <b>Persson, Cohen, Mooney, Fernandez &amp; Jackson, P.A.</b> |
| Kayla Hufstedler    | <b>Schappacher Engineering</b>                               |
| Carleen FerroNyalka | <b>Field Manager</b>   |
| David Bautista      | <b>Yellowstone Landscaping (via speaker phone)</b>           |
| Audience            |  |

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Blandon called the meeting to order and conducted roll call.

The Board recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Blandon advised that she will now open the floor for public comment and she reminded attendees to limit public comment to three minutes per person.

Mr. Ady spoke on behalf of the POA West Board regarding the proposed Golf Cart Policy; he advised that the POA West Board does not support the proposed policy. He further discussed the new gate and RFID system; he advised that the POA West Board would like

46 to support the CDD in the roll out and is willing to contribute \$500 toward the roll out process.

47

48 Mr. Veraszto thanked the Board and congratulated them for the job they do.

49

50 Ms. Weaver spoke regarding the golf cart agenda item; she advised that she has seen  
51 the pros and cons of golf carts and she advised that it is not lawful to operate golf carts on  
52 sidewalks, she advised that golf carts can only be operated on a road if Manatee County has  
53 designated the road for use by golf carts, and the CDD cannot pass CDD rules or policy  
54 allowing golf carts and other low speed vehicles in Greyhawk because the Greyhawk  
55 declarations and covenants prohibit golf carts and LSVs.

56

57 Mr. Wulczak addressed the Board regarding the email that he sent related to the fence  
58 height of the pickleball courts.

59

60 Mr. Valle spoke regarding common area concerns in the Brambling Court area. He  
61 further recommended adjusting the timing of the exit gate to allow more time to exit, he also  
62 inquired as to leaving the exit gates open. Mr. Valle spoke regarding concerns related to trees  
63 within the wetlands.

64

65 Mr. Hengel addressed the Board as a resident; he advised of a very important primary  
66 election coming up and encouraged everyone to get out and vote.

67

68 **THIRD ORDER OF BUSINESS** **Review of July Landscape**  
69 **Inspection Report**

70

71 Mr. Toborg provided an overview of items contained within the report that were on the  
72 October report and not addressed. Mr. Toborg advised of an area at Snapdragon that needs  
73 new turf. Mr. Hengel advised that the area is not irrigated and would require Bahia sod; he  
74 advised that he will obtain pricing.

75

76 Mr. Hengel advised that the landscape maintenance has been declining; he advised  
77 that he would like to put Yellowstone on notice to correct deficiencies and then consider  
78 terminating the contract. Ms. Blandon reviewed the contract language related to placing  
79 Yellowstone on notice. The Board directed Staff to send a Notice to Yellowstone advising of  
80 concerns related to the declining landscape maintenance and further advised that they would  
81 like a written response from Yellowstone within 48 hours, with notable corrections by the  
82 August meeting.

83

84 Ms. Blandon stated for the record that during public comment she did not call on Zoom  
85 participants to provide public comment because the only participant via Zoom is Mr. Bautista  
86 of Yellowstone Landscaping.

87

88 **FOURTH ORDER OF BUSINESS** **Consideration of Landscaping**  
89 **Proposals**

90

91 Ms. Bandon advised that the Board directed Ms. FerroNyalka to obtain additional  
92 proposals related to the previous inspection report. She advised that the cost of the Sunstate  
93 proposals is \$5,187.00 and the cost of the Yellowstone proposal is \$7,489.00. Ms.  
94 FerroNyalka and Mr. Toborg responded to questions from the Board.  
95

On a Motion by Mr. Jacuk, seconded by Mr. Hengel, with all in favor, the Board Approved the Sunstate Landscaping Proposals, Subject to Removal of Proposal 217119 and Consolidation of the Proposals, for the Greyhawk Landing Community Development District.

96  
97 **FIFTH ORDER OF BUSINESS** **Review and Consideration of**  
98 **Greyhawk Landing POA East**  
99 **Board of Directors Proposal**  
100 **Regarding Golf Carts**  
101

102 Mr. Hengel advised that he is not in favor of having golf carts in the community as they  
103 are not safe, especially when other vehicles are on the road or when children are driving  
104 them. He advised that registered, licensed, and properly insured low speed vehicles would  
105 be subject to rules of the road. Mr. Hengel advised that Manatee County has not deemed the  
106 roads approved for golf cart use. Board discussion ensued. Mr. Jackson recommended  
107 reporting golf course use to FHP as they are currently doing enforcement within the  
108 community.

109  
110 **SIXTH ORDER OF BUSINESS** **Staff Reports**  
111

112 A. Aquatic Maintenance  
113 Ms. Bandon advised that Crosscreek was unable to attend tonight's meeting.  
114 She advised that Crosscreek completed their review of the wetlands and provided  
115 their report as contained within the agenda. She advised that the proposal  
116 contained within the agenda is not for Board approval tonight although  
117 Crosscreek has advised that once the work is conducted, they would be able to  
118 maintain exotics at an appropriate level. The Board directed Staff to prepare a  
119 scope for bid, and phase the project. Ms. Bandon advised that in Manatee  
120 County, as of October 1<sup>st</sup>, the District can apply for a grant for financial assistance  
121 from Manatee County for the removal of exotics. Ms. Bandon advised that she  
122 will submit the paperwork for the grant.  
123

124 Ms. Bandon advised that Olive Branch provided a proposal to trimming of oak  
125 trees within the wetland areas. Ms. FerroNyalka reviewed the location of the  
126 various trees to be trimmed. Discussion ensued regarding tree trimming  
127 contained within the existing landscape maintenance contract. Mr. Jackson  
128 advised that the trees in question are hanging over private property and the  
129 homeowner can trim vertically at the property line. Discussion ensued. Mr. Hengel  
130 recommended obtaining additional proposals.

- 131  
132 B. Landscape Maintenance Update  
133 Mr. Bautista advised that he will review Mr. Toborg's report and advised that a  
134 lot of the items have been taken care of. Mr. Bautista reviewed irrigation issues.  
135  
136 C. Field Manager  
137 Ms. FerroNyalka advised that she received a request from a resident for  
138 additional weight equipment and she believes that this item is in the reserve  
139 study for 2023. Ms. Bandon advised that the resident has asked that this be  
140 looked into now rather than later. The Board asked that Ms. FerroNyalka start  
141 obtaining bids for weight equipment.  
142  
143 Ms. FerroNyalka reviewed the FHP traffic enforcement report.  
144  
145 Ms. FerroNyalka advised that the ceiling paint in gym will be finished up next  
146 week.  
147  
148 Ms. FerroNyalka advised that the water bottle filler has been installed.  
149  
150 D. District Engineer  
151 Ms. Hufstедler distributed and reviewed a bid summary related to the pickleball  
152 courts project. The Board asked that Ms. FerroNyalka bid out the landscaping  
153 portion of the project. Mr. Hengel asked that Mr. Schappacher bid out the  
154 project, not to exceed \$180,000.  
155  
156 E. District Counsel  
157 Mr. Jackson advised that he had no report but would be happy to answer any  
158 questions. There were none.  
159  
160 F. District Manager  
161 Ms. Bandon reviewed the action item list as well as the financial overview. She  
162 advised that the next meeting of the Board of Supervisors' is scheduled for  
163 Thursday, August 25, 2022 at 5:30 p.m.; she pointed out to the Board that the  
164 meeting time is 5:30 next month and not 6:00 p.m. Ms. Bandon advised that  
165 Rizzetta is doing away with Zoom and moving to the Microsoft Teams platform.  
166 The Board advised that they would like to use the Microsoft Teams platform.  
167 Ms. Bandon reviewed and discussed engineering fees that were paid out of the  
168 general fund. After discussion, the Board directed staff to proceed with a  
169 reimbursement from the Capital Projects bond funds in the amount of  
170 \$48,106.32. Ms. Bandon advised that the aerators should be delivered within  
171 ten days. She advised that the Pool Works proposal has been executed.  
172

173 **SEVENTH ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors' Meeting held  
on June 23, 2022**

174  
175

176  
177 Ms. Blandon presented the minutes of the Board of Supervisors' meeting held on June  
178 23, 2022 and advised of one change to the minutes. She asked if there were any questions.  
179 There were none.  
180

On a Motion by Mr. Jacuk, seconded by Mr. Hengel, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting held on June 23, 2022, Subject to Corrections Noted on the Record, for the Greyhawk Landing Community Development District.

181  
182 **EIGHTH ORDER OF BUSINESS**

**Consideration of the Operations  
and Maintenance Expenditures for  
the Month of June 2022**

183  
184  
185  
186 Ms. Blandon advised that the Operations and Maintenance expenditures for the period  
187 of June 1-30, 2022 total \$127,361.75 and asked if there were any questions. There were  
188 none.  
189

On a Motion by Ms. Ady, seconded by Mr. Jacuk, with all in favor, the Board Approved the Operations and Maintenance Expenditures for the Month of June 2022 (\$127,361.75), for the Greyhawk Landing Community Development District.

190  
191 **NINTH ORDER OF BUSINESS**

**Ratification of Special Assessment  
Revenue Bonds, Series 2021  
Requisitions #13 and #14**

192  
193  
194  
195 Ms. Blandon advised that requisitions #13 and #14 total \$45,467.50. She asked if there  
196 were any questions. There were none.  
197

On a Motion by Mr. Hengel, seconded by Mr. Bush, with all in favor, the Board Ratified Payment of Special Assessment Revenue Bonds, Series 2021 Requisitions #13 and #14, totaling \$45,467.50, for the Greyhawk Landing Community Development District.

198  
199 **TENTH ORDER OF BUSINESS**

**Supervisor Requests**

200  
201 Ms. Blandon opened the floor to Supervisor Requests.  
202

203 Mr. Jacuk advised that regarding the gate project, we are currently waiting on survey  
204 approval, but all equipment is in and once the surveys are approved the project will move  
205 forward. Mr. Hengel thanked Mr. Jacuk for all of the hard work he put into the project. Ms.  
206 Blandon advised that she will work with Mr. Jacuk and Ms. FerroNyalka to create an SOP for  
207 the process and project.



# Tab 18

# GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · Ft. Myers, FLORIDA (239) 936-0913  
MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

## Operation and Maintenance Expenditures May 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2022 through May 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented:     **\$194,599.19**

Approval of Expenditures:

---

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

| <u>Vendor Name</u>                   | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u>        | <u>Invoice Amount</u> |
|--------------------------------------|---------------------|-----------------------|-----------------------------------|-----------------------|
| Batholomew Webb                      | 001152              | 051022 Webb           | Rental Deposit Refund 05/22       | \$ 250.00             |
| Bright House Networks, LLC           | 20220527-1          | 0036325323-01 05/22   | 700 Greyhawk Blvd - Gym 05/22     | \$ 21.44              |
| Bright House Networks, LLC           | 20220527-1          | 096171201041122       | 700 Greyhawk Blvd 04/22           | \$ 405.67             |
| Champion Carpet & Tile Cleaning Inc. | 001133              | 050522                | Cleaned Carpet and Area Rug 05/22 | \$ 275.00             |
| Champion Carpet & Tile Cleaning Inc. | 001161              | 051022 Champion       | Cleaned Floors 05/22              | \$ 400.00             |
| Club Care, Inc.                      | 001114              | 31965                 | Plant Install 04/22               | \$ 1,386.00           |
| Club Care, Inc.                      | 001114              | 31966                 | Plant Install 04/22               | \$ 975.00             |
| Club Care, Inc.                      | 001114              | 31967                 | Plant Install 04/22               | \$ 1,476.00           |
| Club Care, Inc.                      | 001114              | 31968                 | Plant Install 04/22               | \$ 1,170.00           |
| Club Care, Inc.                      | 001124              | 31969                 | Plant Install 04/22               | \$ 990.00             |
| Crosscreek Environmental Inc.        | 001109              | 10715                 | Underdrain Repairs 04/22          | \$ 1,300.00           |
| Crosscreek Environmental Inc.        | 001125              | 10898                 | Pond #10 Maintenance 05/22        | \$ 535.00             |
| Crosscreek Environmental Inc.        | 001136              | 10933                 | Plant Replacement 05/22           | \$ 3,813.00           |
| Crosscreek Environmental Inc.        | 001136              | 10978                 | Aquatic Maintenance 05/22         | \$ 3,870.00           |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

| <u>Vendor Name</u>                             | <u>Check Number</u> | <u>Invoice Number</u>       | <u>Invoice Description</u>              | <u>Invoice Amount</u> |
|--|---------------------|-----------------------------|---|-----------------------|
| Danielle Fence                                 | 001126              | 71088                       | Install PVC Fence - Final Payment 05/22 | \$ 2,337.00           |
| Florida Power & Light Company                  | 001110              | FPL Electric Summary 04/22  | FPL Electric Summary Bill 04/22         | \$ 4,819.46           |
| Florida Power & Light Company                  | 001137              | FPL Electric Summary 05/22  | FPL Electric Summary Bill 05/22         | \$ 4,111.70           |
| Florida Power & Light Company                  | 001128              | FPL Summary #2 04/22        | FPL Electric Summary #2 Bill 04/22      | \$ 2,555.80           |
| Florida Power & Light Company                  | 001138              | FPL Summary #2 05/22        | FPL Electric Summary #2 Bill 05/22      | \$ 2,535.87           |
| Florida Department of Health in Manatee County | 001141              | 41-BID-5889406              | Annual Operating Permit- Pool GHL West  | \$ 250.00             |
| Florida Department of Health in Manatee County | 001141              | 41-BID-5889414              | Annual Operating Permit- Pool 05/22     | \$ 250.00             |
| Florida Department of Health in Manatee County | 001141              | 41-BID-5889619              | Annual Operating Permit- Spa            | \$ 125.00             |
| Florida Department of Health in Manatee County | 001141              | 41-BID-5889625              | Annual Operating Permit- Spa            | \$ 125.00             |
| Florida Department of Revenue                  | 001127              | Sales Tax 04/22             | Sales & Use Tax 04/22                   | \$ 111.77             |
| Frontier Florida LLC                           | 20220527-2          | 062013-5 05/22              | Frontier Services 05/22                 | \$ 322.55             |
| Frontier Florida LLC                           | 20220527-2          | 941-708-3290-042407-5 05/22 | Frontier Services 05/22                 | \$ 58.67              |
| Frontier Florida LLC                           | 20220527-2          | 941-745-5603-070120-5 04/22 | Frontier Services 04/22                 | \$ 63.96              |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

| <u>Vendor Name</u>          | <u>Check Number</u> | <u>Invoice Number</u>       | <u>Invoice Description</u>               | <u>Invoice Amount</u> |
|-----------------------------|---------------------|-----------------------------|--|-----------------------|
| Frontier Florida LLC        | 20220527-2          | 941-750-9046-070120-5 05/22 | Frontier Services 05/22                  | \$ 107.47             |
| Gary W Curry, Inc.          | 001145              | 69252                       | Repairs 05/22                            | \$ 5,000.00           |
| Gregory Perra               | 001116              | GP042822                    | Board of Supervisors Meeting 04/28/2022  | \$ 200.00             |
| Gregory Perra               | 001159              | GP052322                    | Board of Supervisors Meeting 05/23/2022  | \$ 200.00             |
| Gregory Perra               | 001159              | GP052622                    | Board of Supervisors Meeting 05/26/2022  | \$ 200.00             |
| Greyhawk Landing CDD        | CD1558              | Debit Card Replenishment    | Debit Card Replenishment                 | \$ 447.69             |
| Greyhawk Landing CDD        | CD1559              | Debit Card Replenishment    | Debit Card Replenishment                 | \$ 1,260.09           |
| Greyhawk Landing CDD        | CD1560              | Debit Card Replenishment    | Debit Card Replenishment                 | \$ 894.50             |
| HomeTeam Pest Defense, Inc. | 001155              | 84688635                    | Sentricon Monitoring 05/22               | \$ 149.90             |
| Integrity AC LLC            | 001129              | 1905                        | Heatpump System 05/22                    | \$ 4,995.00           |
| Laura Isola                 | 001139              | 052122 Isola                | Rental Deposit Refund 05/22              | \$ 250.00             |
| LLS Tax Solutions Inc.      | 001140              | 002676                      | Arbitrage Rebate Calculation Series 2021 | \$ 500.00             |
| Main Gate Enterprises, Inc. | 001130              | 32732                       | Gate Service 05/22                       | \$ 4,380.00           |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

| <u>Vendor Name</u>                         | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u>              | <u>Invoice Amount</u> |
|--|---------------------|-----------------------|---|-----------------------|
| Manatee County Utilities Department        | 001111              | MCUD Summary 04/22    | Garbage/Utility Services 04/22          | \$ 1,742.26           |
| Manatee County Utilities Department        | 001158              | MCUD Summary 05/22    | Garbage/Utility Services 05/22          | \$ 1,849.72           |
| Mark E Bush                                | 001113              | MB042822              | Board of Supervisors Meeting 04/28/2022 | \$ 200.00             |
| Mark E Bush                                | 001154              | MB052322              | Board of Supervisors Meeting 05/23/2022 | \$ 200.00             |
| Mark E Bush                                | 001154              | MB052622              | Board of Supervisors Meeting 05/26/2022 | \$ 200.00             |
| Matthew J Facciolla                        | 001156              | 051022 Elite          | Paint 05/22                             | \$ 7,375.00           |
| Matthew J Facciolla                        | 001156              | 051022B Elite         | Paint- Extra Add Ons 05/22              | \$ 1,885.00           |
| McClatchy Company, LLC                     | 001157              | 258344                | Legal Advertising 36838 05/22           | \$ 58.50              |
| MCSO                                       | 001115              | 40460                 | Security/Escort/Traffic Service 04/22   | \$ 1,260.00           |
| Nostalgic Lampposts & Mailboxes Plus, Inc. | 001142              | 9870                  | Street Lights Maintenance 05/22         | \$ 1,400.00           |
| Nostalgic Lampposts & Mailboxes Plus, Inc. | 001142              | 9898                  | Service Call 05/22                      | \$ 681.50             |
| Persson, Cohen & Mooney, P.A.              | 001117              | 2074                  | General/Monthly Legal Services 04/22    | \$ 3,013.00           |
| Pools by Lowell, Inc.                      | 001118              | 31948207              | Pool Repairs 04/22                      | \$ 75.00              |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

| <u>Vendor Name</u>                  | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u>                      | <u>Invoice Amount</u> |
|-------------------------------------|---------------------|-----------------------|---|-----------------------|
| Pools by Lowell, Inc.               | 001143              | 32033360              | Clubhouse Pool Service 05/22                    | \$ 1,500.00           |
| Pools by Lowell, Inc.               | 001143              | 32033457              | Rec Pool Service 05/22                          | \$ 2,100.00           |
| Pools by Lowell, Inc.               | 001143              | 32207410              | Pool Repair 05/22                               | \$ 230.65             |
| Rizzetta & Company, Inc.            | 001112              | INV0000067907         | District Management Fees 05/22                  | \$ 4,371.70           |
| Rizzetta & Company, Inc.            | 001119              | INV0000068095         | Personnel Reimbursement 04/22                   | \$ 5,712.63           |
| Rizzetta & Company, Inc.            | 001132              | INV0000068144         | Insurance Reimbursement and Cell Phone<br>04/22 | \$ 154.72             |
| Rizzetta & Company, Inc.            | 001144              | INV0000068173         | Personnel Reimbursement 05/22                   | \$ 7,168.88           |
| Robert Scott Jacuk                  | 001120              | SJ042822              | Board of Supervisors Meeting 04/28/2022         | \$ 200.00             |
| Robert Scott Jacuk                  | 001160              | SJ052322              | Board of Supervisors Meeting 05/23/2022         | \$ 200.00             |
| Robert Scott Jacuk                  | 001160              | SJ052622              | Board of Supervisors Meeting 05/26/2022         | \$ 200.00             |
| Schappacher Engineering,<br>LLC     | 001146              | 2138                  | Engineering Services 04/22                      | \$ 6,064.23           |
| Southeast Spreading<br>Company, LLC | 001147              | 39182                 | Mulch 03/22                                     | \$ 35,000.10          |
| State Alarm Inc.                    | 001148              | 223349                | Monthly Alarm Monitoring Service 06/22          | \$ 199.00             |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

| <u>Vendor Name</u>                | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u>                 | <u>Invoice Amount</u> |
|-----------------------------------|---------------------|-----------------------|--|-----------------------|
| State Alarm Inc.                  | 001134              | 223996                | Service Call - Rec Center Security - 05/22 | \$ 880.00             |
| State Alarm Inc.                  | 001148              | 224053                | Clubhouse CCTV 05/22                       | \$ 1,935.95           |
| Stephanie Tollers                 | 001151              | 052122 Tollers        | Rental Deposit Refund 05/22                | \$ 250.00             |
| Stephanie Tollers                 | 001162              | 052422 Tollers        | Rental Deposit Refund                      | \$ 250.00             |
| Stephen Christenson               | 001135              | 050622 Christenson    | Rental Deposit Refund 05/22                | \$ 250.00             |
| TECO-Peoples Gas                  | 001149              | 211012697549 04/22    | 12350 Mulberry Ave 04/22                   | \$ 15.10              |
| TFR Cleaning Services Inc.        | 001150              | 71532                 | Janitorial Services 05/22                  | \$ 759.00             |
| Universal Access, LLC             | 001121              | AAAI1288              | Service Call 04/22                         | \$ 135.00             |
| Universal Access, LLC             | 001121              | AAAI1301              | Service Call 04/22                         | \$ 125.00             |
| Universal Protection Service, LLC | 001122              | 12675130              | Security 04/01/22-04/28/22                 | \$ 20,453.40          |
| Verizon Wireless                  | 20220527-3          | 9904724449            | Telephone Services 04/22                   | \$ 78.19              |
| Yellowstone Landscape             | 001153              | SS 355327             | Monthly Landscape Maintenance 05/22        | \$ 30,995.65          |
| Yellowstone Landscape             | 001123              | SS 355703             | Tree Removal 04/22                         | \$ 200.00             |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

May 1, 2022 Through May 31, 2022

| <u>Vendor Name</u>    | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u>   | <u>Invoice Amount</u>       |
|-----------------------|---------------------|-----------------------|------------------------------|-----------------------------|
| Yellowstone Landscape | 001123              | SS 361923             | Irrigation Maintenance 05/22 | \$ 1,393.52                 |
| Yellowstone Landscape | 001153              | SS 367028             | Irrigation Maintenance 05/22 | <u>\$ 210.20</u>            |
| <b>Report Total</b>   |                     |                       |                              | <b><u>\$ 194,091.44</u></b> |

# GREYHAWK LANDING COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · Ft. Myers, FLORIDA (239) 936-0913  
MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

## Operation and Maintenance Expenditures July 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2022 through July 31, 2022. This does not include expenditures previously approved by the Board.

The total items being presented:      **\$180,791.05**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

July 1, 2022 Through July 31, 2022

| <u>Vendor Name</u>                 | <u>Check Number</u> | <u>Invoice Number</u> | <u>Invoice Description</u>             | <u>Invoice Amount</u> |
|------------------------------------|---------------------|-----------------------|--|-----------------------|
| A N J Excavation LLC               | 001217              | 29B                   | Irrigation - Main Cap 07/22            | \$ 925.00             |
| Albritton Pressure<br>Cleaning LLC | 001211              | 070622 Albritton      | Pressure Washing Services 07/22        | \$ 1,375.00           |
| Bright House Networks,<br>LLC      | 20220731-1          | 0036325323-01 07/22   | 700 Greyhawk Blvd - Gym 07/22          | \$ 21.44              |
| Bright House Networks,<br>LLC      | 20220731-1          | 096171201071122       | 700 Greyhawk Blvd 07/22                | \$ 407.96             |
| Crosscreek Environmental<br>Inc.   | 001218              | 10577                 | Aquatic Maintenance 03/22              | \$ 3,870.00           |
| Crosscreek Environmental<br>Inc.   | 001218              | 10647                 | Quarterly Maintenance 03/22            | \$ 3,200.00           |
| Crosscreek Environmental<br>Inc.   | 001229              | 11142                 | Midge Fly Treatment 06/22              | \$ 1,835.00           |
| Crosscreek Environmental<br>Inc.   | 001218              | 11428                 | Aquatic Maintenance 07/22              | \$ 3,870.00           |
| David Bridges                      | 001230              | 072122 Bridges        | Drywall Repair - Rec Center 07/22      | \$ 1,350.00           |
| Elisabeth Anderson                 | 001208              | 062822 Anderson       | Rental Deposit Refund 06/22            | \$ 250.00             |
| Fitness Logic, Inc.                | 001195              | 107825                | Monthly Maintenance 06/22              | \$ 125.00             |
| Fitness Logic, Inc.                | 001219              | 108148                | Fitness Equipment Repair 07/22         | \$ 237.00             |
| Fitness Logic, Inc.                | 001219              | 108241                | Monthly Maintenance and Cleaning 07/22 | \$ 125.00             |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

July 1, 2022 Through July 31, 2022

| <u>Vendor Name</u>            | <u>Check Number</u> | <u>Invoice Number</u>       | <u>Invoice Description</u>                   | <u>Invoice Amount</u> |
|-------------------------------|---------------------|-----------------------------|--|-----------------------|
| Florida Power & Light Company | 001227              | FPL Electric Summary 07/22  | FPL Electric Summary Bill 07/22              | \$ 3,614.39           |
| Florida Power & Light Company | 20220731-2          | FPL Summary #2 06/22        | FPL Electric Summary #2 Bill 06/22           | \$ 1,962.77           |
| Florida Department of Revenue | 001207              | Sales Tax 06/22             | Sales & Use Tax 06/22                        | \$ 94.35              |
| Frontier Florida LLC          | 20220731-3          | 062013-5 07/22              | Frontier Services 07/22                      | \$ 303.66             |
| Frontier Florida LLC          | 20220731-3          | 941-708-3290-042407-5 07/22 | Frontier Services 07/22                      | \$ 58.67              |
| Frontier Florida LLC          | 20220731-5          | 941-745-5603-070120-5 07/22 | Frontier Services 07/22                      | \$ 69.98              |
| Frontier Florida LLC          | 20220731-3          | 941-750-9046-070120-5 07/22 | Frontier Services 07/22                      | \$ 107.47             |
| G & S Pool Supply Inc,        | 001196              | 24993                       | Pool Repairs 06/22                           | \$ 15,930.00          |
| Gregory Perra                 | 001199              | GP062322                    | Board of Supervisors Meeting 06/23/2022      | \$ 200.00             |
| Greyhawk Landing CDD          | CD1565              | Debit Card Replenishment    | Debit Card Replenishment                     | \$ 1,588.26           |
| Greyhawk Landing CDD          | CD1568              | Debit Card Replenishment    | Debit Card Replenishment                     | \$ 728.57             |
| Greyhawk Landing CDD          | CD1567              | Debit Card Replenishment    | Debit Card Replenishment                     | \$ 777.60             |
| Greyhawk Landing CDD          | 001228              | 072722 Greyhawk             | Deposit SWFWMD Funds to US Bank Construction | \$ 13,215.00          |
| LaPensee Plumbing, Inc.       | 001210              | 445244                      | Service Call - rec center 07/22              | \$ 252.22             |

## Greyhawk Landing Community Development District

### Paid Operation & Maintenance Expenditures

July 1, 2022 Through July 31, 2022

| Vendor Name                                   | Check Number | Invoice Number     | Invoice Description                      | Invoice Amount |
|---|--------------|--------------------|--|----------------|
| LLS Tax Solutions Inc.                        | 001197       | 002718             | Arbitrage Rebate Calculation Series 2013 | \$ 500.00      |
| Manatee County Utilities<br>Department        | 001198       | MCUD Summary 06/22 | Garbage/Utility Services 06/22           | \$ 1,768.39    |
| Mark E Bush                                   | 001194       | MB062322           | Board of Supervisors Meeting 06/23/2022  | \$ 200.00      |
| MCSO  | 001204       | 40605              | Security/Escort/Traffic Service 06/22    | \$ 1,800.00    |
| Nostalgic Lampposts &<br>Mailboxes Plus, Inc. | 001220       | 10054              | Street Lights Maintenance 07/22          | \$ 1,400.00    |
| Nostalgic Lampposts &<br>Mailboxes Plus, Inc. | 001220       | 10058              | Service Call 07/22                       | \$ 630.00      |
| Nostalgic Lampposts &<br>Mailboxes Plus, Inc. | 001220       | 10059              | Service Call 07/22                       | \$ 186.50      |
| Nostalgic Lampposts &<br>Mailboxes Plus, Inc. | 001220       | 10105              | Service Call 07/22                       | \$ 665.00      |
| Nostalgic Lampposts &<br>Mailboxes Plus, Inc. | 001220       | 10106              | Service Call 07/22                       | \$ 443.50      |
| Nostalgic Lampposts &<br>Mailboxes Plus, Inc. | 001220       | 10107              | Service Call 07/22                       | \$ 235.00      |
| On Site Tree Service, LLC                     | 001212       | 4                  | Removal 07/22                            | \$ 250.00      |
| Persson, Cohen &<br>Mooney, P.A.              | 001205       | 2285               | General/Monthly Legal Services 06/22     | \$ 2,882.00    |
| Pools by Lowell, Inc.                         | 001200       | 36166161           | Pool Repair 06/22                        | \$ 393.35      |
| Pools by Lowell, Inc.                         | 001221       | 36770550           | Clubhouse Pool Service 07/22             | \$ 1,500.00    |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

July 1, 2022 Through July 31, 2022

| Vendor Name                   | Check Number | Invoice Number     | Invoice Description                     | Invoice Amount |
|-------------------------------|--------------|--------------------|---|----------------|
| Pools by Lowell, Inc.         | 001221       | 36770596           | Rec Pool Service 07/22                  | \$ 2,100.00    |
| Pye-Barker Fire & Safety, LLC | 001213       | 85571              | Service Call 07/22                      | \$ 335.00      |
| Rizzetta & Company, Inc.      | 001232       | INV0000068922      | Personnel Reimbursement 05/22           | \$ 6,151.37    |
| Rizzetta & Company, Inc.      | 001201       | INV0000069389      | District Management Fees 07/22          | \$ 5,171.70    |
| Rizzetta & Company, Inc.      | 001201       | INV0000069572      | Personnel Reimbursement 06/22           | \$ 6,146.22    |
| Rizzetta & Company, Inc.      | 001232       | INV0000069613      | EE Recruiting and Cell Phone 06/22      | \$ 195.97      |
| Rizzetta & Company, Inc.      | 001232       | INV0000069637      | Personnel Reimbursement 07/22           | \$ 6,601.62    |
| Rizzetta & Company, Inc.      | 001232       | INV0000070231      | Personnel Reimbursement 07/22           | \$ 6,146.22    |
| Rizzetta & Company, Inc.      | 001232       | INV0000070246      | Mass Mailing 07/25/22                   | \$ 1,800.58    |
| Robert Scott Jacuk            | 001202       | SJ062322           | Board of Supervisors Meeting 06/23/2022 | \$ 200.00      |
| Schappacher Engineering, LLC  | 001214       | 2181               | Engineering Services 06/22              | \$ 6,212.60    |
| Shannon Cucci                 | 001209       | 042022 Cucci       | Cleaning Deposit Refund 04/22           | \$ 250.00      |
| State Alarm Inc.              | 001222       | 225311             | Monthly Alarm Monitoring Service 08/22  | \$ 199.00      |
| TECO-Peoples Gas              | 20220731-6   | 211012697549 06/22 | 12350 Mulberry Ave 06/22                | \$ 15.10       |

# Greyhawk Landing Community Development District

## Paid Operation & Maintenance Expenditures

July 1, 2022 Through July 31, 2022

| Vendor Name                          | Check Number | Invoice Number | Invoice Description                        | Invoice Amount              |
|--------------------------------------|--------------|----------------|--|-----------------------------|
| Terry's Tree Service of S.W. FL, LLC | 001215       | 18611-2        | Tree Removal 07/22                         | \$ 350.00                   |
| TFR Cleaning Services Inc.           | 001223       | 72416          | Janitorial Services 07/22                  | \$ 759.00                   |
| U.S. Bank                            | 001224       | 6503469        | Trustee Fees Series 2021 04/01/22-03/31/23 | \$ 4,148.38                 |
| U.S. Bank                            | 001216       | 6572350        | Trustee Fees S2013 06/01/22-05/31/23       | \$ 2,963.13                 |
| Universal Access, LLC                | 001231       | AAAI1363       | Replaced Card Reader 07/22                 | \$ 355.00                   |
| Universal Access, LLC                | 001225       | AAAI1363       | 4 Gate Arms 07/22                          | \$ 1,202.86                 |
| Universal Protection Service, LLC    | 001206       | 12953975       | Security 05/27/22-06/30/22                 | \$ 27,092.29                |
| Verizon Wireless                     | 20220731-4   | 9909386403     | Telephone Services 06/22                   | \$ 78.19                    |
| Yellowstone Landscape                | 001203       | SS 389168      | Irrigation Maintenance 06/22               | \$ 676.83                   |
| Yellowstone Landscape                | 001203       | SS 391209      | Irrigation Maintenance 06/22               | \$ 818.46                   |
| Yellowstone Landscape                | 001226       | SS 392986      | Irrigation Maintenance 07/22               | \$ 477.80                   |
| Yellowstone Landscape                | 001226       | SS 402423      | Monthly Landscape Maintenance 07/22        | \$ 30,995.65                |
| <b>Report Total</b>                  |              |                |  | <b><u>\$ 180,791.05</u></b> |

# Tab 19

